HARTEST PARISH COUNCIL

**NOTICE OF MEETING**

I HEREBY GIVE YOU NOTICE that the Meeting ‘in Public’ of the Parish Council will be held on Wednesday 3 June 2020 using 'Zoom’ virtual Technology

 *P M Lamb (Mrs) - Parish Clerk (31 May 2020)*

#### A G E N D A

1. Apologies/approval for absence
2. Approval of Minutes of 4 March
3. Matters arising
4. Declarations of Interest/Dispensation Requests
5. Public Forum
6. County Councillor’s Report

 7. District Councillors’ Report

 8. Finance & Administration

a. Bank Balances as at 31.3.20: Current: £11,412.83 Savings: £20,086.23

 Total: £31,449.06

 (Includes transfer of £10k from Savings to Current Account on 20.3.20)

 b. Receipts

 c. Bank Reconciliations

 d. Payments

 O G S Cornish: Grounds Maintenance Apr-Jun £950 (cheque no )

 Ratification of the following payments:

 J I Turner: Relocation of Defibrillator from Old GP’s Surgery: £72.00

 Community Heartbeat Trust: Defib Battery: £176 + Carr 10 + VAT 37.20

 = £223.20

 Mr S Bradnam: Horse Chestnut on Green: To remove broken branch, cut and

 clear: £600.00

 SALC: 6 mths’ payroll service ending 31.3.20: £18.00 + VAT £3.60 = £21.60

 SALC: Subscription 2020/21: £259.67

 B&H Institute: Hall hire: 5.2 and 4.3.20: £50.00

e. CIL money £3,307.34 received 22.10.18; to be spent by Sept 2023. Any

 suggested expenditure items?

 f. Asset of Community Value: The Crown PH, The Green – Submitted by NP?

 g. Old PC Records

 h. Approval of Transfer of Defib to B & H Institute (undertaken 29.4.20)

 i. New Standing Orders (2018 plus updates) & Financial Regulations (2019)

 approved and signed 4.3.20.

 j. 2020 Annual Meeting and Acceptance of Office forms: Due to the COVID 19

 pandemic, NALC had advised that there would be no requirement to hold an

 annual meeting this year and the Acceptance of Office forms completed in

 2019 could be carried forward.

 k. Annual Accounts: NALC had also advised that the date for completion/

 submission of these accounts (and related documents) is delayed until

 30.9.20 in light of this year’s unusual circumstances.

9. Planning

 a. Decisions received

 b. Withdrawn applications: None

 c. New planning applications: None

 d. Tree Preservation Order/Tree Conservation Area applications: None

e. Appeals: The Paddocks, Lawshall Road: Appeal Dismissed (PA DC/17/04049)

 Land South of Waylands, Smithbrook Lane: Erection of 1 no Single Storey Dwelling (amended scheme to refused application DC/19/00577)(AP/19/00188)

 f. Neighbourhood Plan

 Other Planning Matters

 Affordable (or Community Led) Housing: Compensation sum (through loss of

 original affordable dwelling: £109,313.19)

10. Green, Cemetery and Churchyard

1. Cemetery

 b. The Green

 - Ditch: Proposed action

 c. Closed Churchyard

11. Highways & Footpaths

12. Correspondence

13. Matters of report only

14. Matters for consideration at next meeting

15. Date of next PC Meeting: Wednesday 1 July 2020 – 7 p.m – Location/Format TBA