

# Hartest Parish Council

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## Minutes of the Parish Council Meeting held in the Boxted & Hartest Institute on Wednesday 3 January 2018 at 7pm.

Present: Cllrs Chris Browning (Chair), Malcolm Brearley, David Burr, Neil Chappell and Jo Pask

In Attendance: Co Cllr Richard Kemp, Dist Cllr James Long, 1 Member of the public and Parish Clerk

### Action

- 17/107 Apologies for Absence: Cllrs Luttmann-Johnson and Price
- 17/108 Approval of Minutes of Meeting held on 6 December: These were approved and signed.
- 17/109 Matters Arising: None
- 17/110 Declarations of Interest: Cllr Burr re Item 9(c) PA DC/17/06138 – Hangar r/o Stowe Hill, Brockley Road.
- 17/111 Public Forum: Cllr Burr wished to draw attention to the fact that the new PA re The Hangar does not specify a time period for the requested permission for its temporary use as residential accommodation.
- 17/112 County Councillor's Report: Cllr Kemp's report for January had been received and is attached. Cllr Kemp drew particular attention to:  
Primary School application deadline approaches (15 January) for Suffolk primary, junior and middle schools for September 2018 entry. SCC is to improve the delivery of high needs services for children and adults with autistic spectrum disorders and ADHD. School Travel Consultation launched on 12 December and will run until 28 February 2018. The consultation survey, along with more information on the proposals, can be found at [www.suffolk.gov.uk/schooltravel](http://www.suffolk.gov.uk/schooltravel). See Cllr Kemp's attached report for additional information re Q&A workshops.  
Women Against State Pension Inequalities (WASPI) is a national campaign, which highlights the unfair impact that state pension age changes have had on women born in the 1950s. It was agreed that SCC would offer its support in this regard.  
In the Provisional Local Government Finance Settlement, released on 19 December, the Secretary of State for Communities and Local Government announced that Suffolk had been chosen as a pilot scheme for 100% business rates retention for the 2018-19 financial year (only one of 10 pilot areas announced). Both SCC and the district/borough councils will be part of the scheme. However, until more information is released from DCLG, it is not possible to say exactly how much additional income this could generate for the Suffolk system. SCC signed the Woodland Trust's Charter for Trees, Woods and People.
- 17/113 District Councillor's Report:

Cllr Long reported re the following:  
 Babergh Christmas Tree Collection Points Convenient for the Chadacre Ward Villages (collection date for all 15 January):  
 Glemsford: Park adjacent Village Hall.  
 Lawshall: By Bottle and Clothing Bank (opp the Glebe and near Village Hall).  
 Shimpling: By bottle bank adjacent Bush Inn.  
 BDC has an extraordinary meeting at 5.30pm on Thursday 4 January to elect a new Leader; this follows the resignation of the Leader, Conservative District Cllr Mrs. Jenny Jenkins in December 2017.  
 BDC Local Office: Sudbury Town Hall - open to the public. Telephone contact can be made via Suffolk County Council, Endeavour House, Ipswich. Tel. No.0300 1234 000. They may be able to give a direct telephone number to the Sudbury Office.  
 Amongst the current services known to be available here are access to planning applications, (computer linked but no officers available on site as far as it is known), Waste services, Council House Benefits etc.  
 Opening times:  
 Mondays to Thursdays: 0900-1230 and 1330-1700 hrs  
 Fridays: 0900-1230 and 1330-1630 hrs.

17/114 Finance & Administration: Bank Balances as at 30.11.17:  
 Savings: £20,635.74, Current: £6,842.12, Total: £27,477.86  
 Receipts: £240.00; Burial Mr M Schosland  
 Bank Reconciliation as at 30.11.17 had been circulated.  
Asset Register: To be carried over to the next meeting.  
Payments:  
 Boxted & Hartest Institute: Inv 38: Hire of Hall 6.9.17: £22.50  
 Mr J Kemp: Purchase of 3 x Yorkstone paving (re Cremated Remains): £25.74  
 Clerk: 24 x 2<sup>nd</sup> Class Stamps: £13.44, 1 ream printer paper £3.25,  
 Mileage re banking of cheques (£9.68), parking (£2.70) & 1 large box filing pockets (11.99): Total: £41.06  
 The above payments were approved. Clerk

17/115 Planning  
 (a) Decisions Received: Permissions Granted:  
 DC/17/06138 Hangar Rear of Stowe Hill, Brockley Road: Non Material Amendment for application B/15/01529.  
 DC/17/05526 Homeleigh, The Green: Fell 2 no Plum and 2 no Norway Spruce  
 (b) Withdrawn Applications: None  
 (c) New Planning Applications  
 DC/17/05983 - Mile End Farmhouse, Somerton Road: Erection of a single storey rear extension and single storey side extension  
 Cllr Burr left the meeting.  
 DC/17/05978: Hangar Rear of Stowe Hill, Brockley Road:  
 Temporary use of workshop as residential accommodation for the workshop operator and family.  
 Cllr Burr rejoined the meeting.  
 Following discussion of the above PAs, Members agreed to support them. Clerk  
 (d) Neighbourhood Plan  
 The joint meeting of Members of the NP Working Party and PC was confirmed for Wednesday 31 January at 7 p.m. in the Institute.  
 (e) Village Shop

- A meeting of the Village Shop Group is to be held to explore the possibilities in this regard the garage, which is currently for sale.
- (f) Affordable Housing: A letter has been emailed to Mrs A Bennett of BDC in response to hers advising of the funds being ring fenced in this connection and asking:
- (i) what restrictions (if any) are attached to its use, and
  - (ii) would BDC consider putting this towards the purchase of one of the identified bungalows in the Row, which would then be transferred to a Hartest charitable trust, assuming the business case has been revisited.
- (g) s106 Monies: Cllr Burr confirmed that this matter is progressing. DB
- 17/116 Green, Cemetery and Churchyard
- Cemetery: Cllr Pask confirmed that she and John Kemp, the tree warden, had identified a suitable plot to accommodate two sets of cremated remains. The resident enquiring in this connection had been advised of the location and cost; a response is awaited.
- Burial Fees: It was agreed that information would be obtained as to these charges in the villages of Lawshall, Hawkedon and Wickhambrook. Our current fees may be reviewed in the light of such information. Clerk
- Green
- Trees: Cllr Brearley reported that the safety report received in respect of the trees on the Green has been circulated and is also to be found on the website. A meeting to discuss this report is to be held on the afternoon of Saturday 3 March, in the Institute, to which all residents are invited.
- Posts: A resident has kindly agreed to supply, and install, two oak posts (to match the existing) in an attempt to deter drivers taking their vehicles on to the Green. The cost of approx £250 was approved. (Driving/parking on the Green is forbidden by law.)
- Parking on Green: It was agreed to write to the resident(s) of 'Boshula' asking them to park within the curtilage of their property rather than on the Green. Clerk
- Parsons Walk: An email had been received from a resident complaining about the flooding of this area. As the PC is not responsible for this area, it was agreed that a reply would be sent along these lines. (The problem re the excess surface water in this area (and the broken finger post – currently lodged in the hedge – are to be reported to SCC). Clerk
- Grass Cutting: This matter was discussed vis-à-vis the requirements of the current contract and the increased number of cuts required of the Green (+5 to date) along with the preferred height of the cut. It was agreed to accept the contractor's recent quote for the coming financial year in the sum of £3,800 (increasing the cuts on the Green to 14-18 p.a., churchyard to 10-12 p.a., and the cemetery to 10-12 cuts (except for the wildflower area, which will remain at 2). The contractor is to be asked to raise the height of the cutters to avoid 'scalping' the green. Clerk
- 17/117 Highways & Footpaths:  
Outstanding Repairs: None  
Pothole: Cllr Pask reported re the pothole between North End Cottage and Pear Tree Farm, which has now been advised to Highways.

- 17/118 Correspondence: Email re Parsons Walk (see Min 17/116 above)
- 17/119 Matters of Report Only: None
- 17/120 Matters for Consideration at Next Meeting: None
- 17/121 Date of Next Meetings:  
Wednesday 31 January 2018 at 7 p.m. in the Boxted & Hartest  
Institute: Meeting PC and representatives of Neighbourhood Plan.  
7 February 2018: PC Meeting at 7 p.m.  
The Meeting closed at 2030 hours

Approved at the PC Meeting held on 14 February 2018