**Hartest Parish Council**

**Minutes of the Meeting of the Parish Council held in the Boxted & Hartest Institute on Wednesday 4 September 2019 at 7pm.**

Present: Cllrs Chris Browning (Chair), Neil Chappell, Will Luttman-Johnson and Jo Pask

In Attendance: Co Cllr Richard Kemp, Dist Cllrs M Holt and S Plumb, and the

Parish Clerk

|  |  |  |
| --- | --- | --- |
|  |  | ACTION |
|  |  |  |
| 19/047 | Apologies for Absence: Apology accepted from Cllr Price (business commitments) |  |
| 19/048 | Approval of Minutes of Meeting held on 3 July: These were approved and signed. |  |
| 19/049 | Matters Arising: None |  |
| 19/050 | Declarations of Interest: None |  |
| 19/051 | Public Forum: Tree Warden, John Kemp advised that contact has been re-established with the Woodland Trust and that the contractor is due commence work shortly on the replacement fencing along Pask’s Path. Mr Kemp added that the existing fencing is currently available for purchase from his yard, to provide funds for the purchase of bluebells for planting in Hartest Wood. |  |
| 19/052 | County Councillor’s Report: Cllr Kemp’s September report had been circulated. Cllr Kemp drew particular attention to the following:   * Two children’s centres have been ear-marked for closure with another 13-19 could be “repurposed” – for early years or SEND provision. The remaining centres would become “family hubs”. SCC will launch a consultation re its proposals in the autumn. * SCC’s Pension Fund has agreed to move £150m of its £2.9b fund into a UBS Climate Aware World Equity Fund (its first step to move investments away from fossil fuels. * Ipswich Northern Bypass Consultation was launched at the beginning of July and runs to 13 September. Further details can be found at; <https://ipswichnorthernroute.org.uk/> * School Transport Arrangements are causing ongoing resentment and is necessitating some parents having to drive their children to school. * Lorry Watch: Two new schemes have been launched where Weight restriction orders make it an offence to drive a vehicle through the restricted area where the vehicle exceeds the weight limit imposed unless they are exempt, for example when delivering or collecting within the restriction zone.   Please refer to Cllr Kemp’s full report (attached). |  |
| 19/053 | District Councillors’ Report:  Formal reports had been provided and circulated. Cllrs Holt and Plumb participated in discussions re agenda items. The following comments were noted; Glemsford PO is now open and prior approval is required for use of CIL funds. (For special projects, increased funding may be sought.) |  |
| 19/054 | Finance & Administration   * 1. Bank Balances as at 31.7.19: Current: £12,641.87, Deposit:   £24,238.04, Total: £36,879.91.   * 1. Receipts: 12.4.19: 1st part of Precept: £5,848.20 (the 2nd half   should be forthcoming this month (September).  c. An up-to-date Bank Reconciliation will be issued upon receipt of  statements.  d. Review of Submitted 2018/19 AGAR Documents: A few queries   * 1. had been raised by the External Auditors following omission of two figures. (Post Meeting: The queries were answered and the matter closed.)   d. Payments  The following urgent payment (drawn since July’s meeting) was  ratified:  Namesco Ltd re Basic hosting of Hartest.com in the sum of  £24.00 (£20.00 + £4.00 VAT) (Chq no 100193)  The following payments were approved:  BDC: Parish Council Election Recharge: £104.78 (100353)  Ms S Dwan: Temporary Cover for Clerk & Mileage: Mar-Jul  2019: £299.65 (100354)  Information Commissioner: Data Protection Renewal: £40.00  (100355)  B&H Institute: Hall hire: 5.6 and 3.7.19: 22.50 (100356)  Indigo Ross Design & Print: A2 Cemetery Posters: £36.00  (100357)  PC Insurance (Details circulated 15.8.19): £302.85  Community Heartbeat Trust: Defibrillator Pads: £188.00  (100359)  e. Notice Board Quotations: Carried over to next meeting. | Clerk  Clerk  JP/  Clerk |
| 19/055 | Planning |  |
|  | 1. Decisions Received: Permission Granted:   DC/19/03579: Curates House, The Green: Tree Works  Permission Refused:  DC/19/01730: Land south of Waylands, Smithbrook Lane:  Erection of 1 no Single Storey Dwelling (amended scheme to  Refusal DC/19/02730  *(b)* Withdrawn applications: None  (c) New planning application:  DC/19/03571: Ridgeway, The Row: Erection of single storey  rear extension with weatherboard; addition of insulation and  render to dwelling and replacement of doors to front and rear  of property.  Members agreed to support the above proposal.  (d) Neighbourhood Plan: Cllr Price will report back re the next  scheduled NPWP Meeting on 9 September*.* Members agreed  to look favourably re possible grant.  (e) Other Planning Matters:  Appeals: The following appeals had been dismissed: Land at  Cross Green:  DC/18/04479: Erection of 1 no Dwelling  DC/18/02225: Erection of detached dwelling and garage.  The Paddocks: Nothing to report.  Affordable Housing:Ms S Ling didn’t attend this meeting, as  requested, and has now been asked to attend the next PC  Meeting on 2 October. (Post Meeting Ms Ling advised the Clerk  that she is no longer in post, but ANO is to be appointed.)  Proposed sale of Garage on the Green: The Estate Agent’s  website is to be reviewed to ascertain the current state of  play re this property. (Post Meeting: No reference could  be seen on the aforementioned website re this property.)  Proposed Sale of Doctors’ Surgery. The aforementioned  website was also checked re the status of this property; it  would still appear to be for sale.  (f) Joint Local Plan: Councillors had been sent emailed  information. No comments had been received via the Clerk. | Clerk  NP  Clerk |
| 19/056 | Green, Cemetery and Churchyard  The Green  Ditch: It was agreed to contact Mr David Pask in an attempt to ascertain the details of the drainage engineer, who recently undertook work on his land with a view to obtain advice directly.  Cemetery: It was confirmed that one plot remains in the old section of the Cemetery. It is anticipated that this will be sold in the near future and the new section will be brought into use. Members agreed to utilise the new area nearest the entrance the old section.  Churchyard: Cllr Browning summarised the current situation. Our  District Councillors recommended seeking further advice from Historic England, since the churchyard (closed 1826) is in the grounds of a listed building and it may be possible to obtain a grant if the PC were to assume responsibility. | Clerk  Clerk |
| 19/057 | Highways & Footpaths  Track across Green: The repair work required and recorded with SCC Highways is to be expedited.  Footpath 13x: The PC was pleased to learn that the chicken wire on the bridge surface had been renewed. | Clerk |
| 19/058 | Correspondence: Nothing to report. |  |
| 19/059 | Matters of Report Only: None |  |
| 19/060 | Matters for Consideration at Next Meeting: As above. |  |
| 19/061 | Date of Next Meeting: Wednesday 2 October at 7 p.m.in the Boxted & Hartest Institute. |  |
| 19/062 | The Meeting closed at 2010 hours |  |

Approved at the PC Meeting held on 2 October 2019