

Hartest Parish Council

DRAFT Minutes of the Meeting of the Parish Council held in the Boxted & Hartest Institute on Wednesday 4 July 2018 at 7pm.

Present: Cllrs Chris Browning (Chair), David Burr, Neil Chappell,
Will Luttmann-Johnson and Jo Pask

In Attendance: Co Cllr Richard Kemp and Parish Clerk

18/034 Apologies for Absence: Dist Cllr J Long and Cllr N Price

18/035 Approval of Minutes of Meeting held on 6 June 2018: The heading of the minutes were corrected to read Minutes of PC Meeting and were approved and signed.

18/036 Matters Arising: None

18/037 Declarations of Interest: None

18/038 Public Forum: No members of the public present.

18/039 County Councillor's Report: Cllr Kemp's report had been circulated to Members. Cllr Kemp drew particular attention to the subjects of School Transport, Specialist Education Services, the proposed major review of Suffolk highways and the warning from Suffolk Trading Services to be particularly aware of scams. Cllr Kemp added that he now has a fresh locality budget, if the PC has any specific requirements.

ALL

18/040 District Councillor's Report: No report available in Cllr Long's absence.

18/041 Finance & Administration:

a. Bank Balances as at 31 May 2018: Current: £2,221.42,
Savings: 26,205.45, Total: £28,426.87

b. Receipts: 8.5.18: £220.00 – Burial Fees
15.5.18: £50 Cashback re print cartridges

c. Bank Reconciliations as at 31.5.18 had been circulated to Members. All the reconciliations since 1 April 2018 were approved and signed by Cllr Chappell.

d. Register of Interest: The completed forms from Cllr Luttmann – Johnson were received.

e. Payments

Mr O Cornish: Grounds Maintenance Apr-Jun 2018: £950

'Contact' Advertisement subscription: Jul 2018 to Jun 2019: £48.00

Clerk: 24.4.18: APM Refreshments: £13.60, 5.6.18: Stamps:
£10.98 and 17.5.18: Paper £4.00=~~£28.58~~

Clerk: Salary April-June at agreed increase and agreed increased working from home + Mileage: £1,132.14 + £74.25 = £1,206.39
HMRC: PAYE April-June: £270.00

The above were approved for payment.

Clerk

f. General Data Protection Regulation 2018: Cllr Burr added his signature to the Privacy Notice signed at the last meeting. A footer for inclusion in correspondence and appropriate emails was agreed upon. The Clerk presented a schedule of costs regarding possible software changes; it was agreed to hold this matter over pending a GDPR training session for the Clerk in the near future (when this matter could also be discussed and queried as to necessity).

Clerk

- 18/042 Planning
- (a) Decisions Received: Planning permissions granted:
 DC/18/01365 and DC/18/01366 LBC: Cooks Farm Barn, Lawshall Road: Erection of Side and Rear Extensions
 DC/18/02442: The Warrens, Workhouse Hill: Various tree works
 DC/18/01946: Elizels Cottage, Shimpling Road: Change of use of agricultural land to residential curtilage
 DC/18/02126: Land N of 1 Brockley Road: Discharge of Conditions 3, 8 and 9
 DC/18/02009: Larkrise, Hartest Hill: Various works
- (b) Withdrawn Applications: None
- (c) New Planning Application:
 DC/18/02846: 2 Banhams Yard, The Row: Erection of Timber Cabin
 Members discussed this PA and agreed to support it with the recommendation that a spark arrester be added to the wood/multi-fuel burner due to the Cabin's proposed close proximity to other buildings and trees. Clerk
- (d) Tree Preservation Order/Tree Conservation Applications: None
- (e) Appeals: None Clerk
- (f) Neighbourhood Plan
 The PC agreed with the draft wording of Cllr Price's proposed communique re the current delay in progressing the NP. Clerk/ NP
- (g) Other Planning Matters:
 Affordable Housing: Attempts had been made to obtain Mr Charvonias response to the PC's letter of 5 June in this connection. A response had been received from Mr Tom Barker – too late for this meeting, but received/circulated the following day confirming that; "(i) the sum of £109,319, updated in accordance with relevant inflation figures to the time of drawdown, will be made available to a Hartest-based affordable housing project that meets the relevant criteria and that (ii) that sum would be safeguarded and passed on with the liabilities of Babergh District Council to any successor body should Babergh District Council ever be dissolved and replaced by another body."
- (h) Use of s106 Monies: Cllr Burr advised that the School Play Area is substantially complete, but release of the funding awaits an inspection by BDC. Cllr Burr also confirmed that this project has used all available funding.
 Use of the Swimming Pool is dependent upon sufficient lifeguards volunteering. DB
- 18/043 Green, Cemetery and Churchyard
Cemetery: Nothing to report.
The Green: Cllr Pask reported that Mr John Kemp has in hand arrangements for the receipt of quotes re the proposed felling of the diseased trees. JP
Ditch: Two quotations had been received for the clearing/levelling of the ditch to the front of The Crown PH. A third quote was recommended for comparative purposes. Cllr Burr offered to write to Mr David Pizzey at BDC with a view to exploring a possible alternative proposal; to pipe from the end of the ditch, down Parsons Walk to the river. All exchanges in this regard would be circulated to Members. DB
- 18/044 Highways & Footpaths
Track across Green: A discussion was held as to possible repairs here; a response is to be drafted. CB/ Clerk
Post on Green: Cllr Pask advised that the planned additional posts for the Green have been received and should be installed shortly. It was also agreed that an extra post may be inserted near Rendalls. JP
- 18/045 Correspondence: Nothing to report.

18/046 Matters of Report Only: None

18/047 Matters for Consideration at Next Meeting

18/048 Date of Next Meeting: Wednesday 5 September at 7 p.m. in the
Boxted & Hartest Institute.

18/049 The Meeting closed at 2025 hours