

# HARTEST PARISH COUNCIL

## **NOTICE OF MEETING**

I HEREBY GIVE YOU NOTICE that the Meeting in Public of the Parish Council will be held on Wednesday 6 June 2018 at 7 p.m. in the Institute  
*P M Lamb (Mrs) - Parish Clerk (31 May 2018)*

## **A G E N D A**

1. Apologies for absence
2. Approval of Minutes of 2 May 2018
3. Matters arising
4. Dispensation Requests re Declarations of Interest/Declarations of Interest
5. Public Forum
6. County Councillor's Report
7. District Councillor's Report
8. Finance & Administration
  - a. Bank Balances as at 30 April 2018: Current: £2,270.03 Savings: 26,205.45  
Total: £28,475.48
  - b. Receipts:
    - 9.4.18: BDC: 1<sup>st</sup> half of Precept: £5,569.71
    - 27.4.18: HMRC (VAT Refund): £465.72
  - c. Bank Reconciliation as at 30.4.18
  - d. Collection of o/s Members' Registers of Interest Forms
  - e. Payments  
Mrs D Griggs: Internal Audit: £50.00
  - f. General Data Protection Regulations: Update
  - g. Consider/Approve:
    - Draft 2017/18 Accounts
    - AGAR (Annual Governance and Accountability Return) Part 2 including Exemption Certificate
    - Adoption of NALC recommended 2018 Standing Orders (to replace those approved/adopted on 7.3.18)
    - Financial Regulations (Updated to reflect recent procurement changes)
    - Risk Assessment Schedule (including Internal Control)
    - Asset Register (Advise insurers of changes)
    - Bank Mandate – Review (Current signatories: CB, JP and NP)
    - Review Councillors' responsibilities in accordance with Transparency Code for Smaller Authorities
    - Complaints Procedure
9. Planning
  - a. Decisions received  
DC/18/01730: The Old Rectory, The Green: No objections: T1 (Ash):  
Remove twin limbed stem, remove some lower limbs
  - b. Withdrawn applications
  - c. New planning applications
    - DC/18/02126: Land North of 1 Brockley Road: Discharge of Conditions  
Application for DC/18/00821 – Condition 3 (Agreement of Materials),  
Condition 8 (Refuse Bins and Collection Areas) and Condition 9  
(Archaeological Works)
    - DC/18/01893: Glasshouse Barn (adj Willow Tree Farm), Mill Road: Erection  
of outbuildings and conversion of existing store to residential annexe ancillary  
to main dwellinghouse.
    - DC/18/02225: Land Opposite The Hatch, Pilgrims Lane: Erection of  
detached dwelling and garage
  - d. Appeals
  - e. Neighbourhood Plan
  - f. Other Planning Matters:
    - Affordable Housing: Response from BDC awaited to our email dated 20.2.18  
seeking confirmation;
    - (i) £109,313.19 is the figure now on offer
    - (ii) How that offer may be enshrined legally (with interest) in view of BDC's  
likely dissolution in the foreseeable future.
    - Response from Julie Abbey-Taylor expedited 28.2.18 and 30.3.18
    - Use of s106 monies (play/swimming facilities at school).

13. Green, Cemetery and Churchyard
  - a. Cemetery
  - b. The Green
    - Trees and Grass Cutting
    - Ditch
14. Highways & Footpaths
  - Potholes/Flooding on Somerton Road reported by Cllr Kemp as complaint
15. Correspondence
16. Matters of report only
17. Matters for consideration at next meeting
18. Date of next PC Meeting: Wednesday 4 July – 7 p.m. - Institute