

# HARTEST PARISH COUNCIL

## **NOTICE OF MEETING**

You are hereby summoned to attend the next Parish Council Meeting on  
Wednesday 7 July 2021 at 7 p.m. in the Boxted & Hartest Institute

*P M Lamb (Mrs) - Parish Clerk (3.7.21)*

## **A G E N D A**

- 1** Apologies/Approval for Absence: Cllr N Price
- 2** Approval of Minutes of 6 May 2021
- 3** Matters Arising
- 4** Declarations of Interest/Dispensation Requests
- 5** Public Forum
- 6** County Councillor's Report
- 7** District Councillors' Report
- 8** Finance & Administration
  - Bank Balances as at 28.5.21: Current Account: £11,635.68, Deposit Account: £38,491.51 Total: £50,127.91
  - Consideration/approval of Accounts for year ending 31.3.21
  - Update re Bank Account Enquiries
  - CIL: £3,307.24 (to be spent by September 2023). Any suggested expenditure and likely timeframe?
  - Small business grant received: £10k: Confirm suggested expenditure/ amounts/likely timeframe
  - Bank Reconciliation
  - Finance Spreadsheet (2020-2021)
  - Registers of Members' Interests – All completed forms to be provided at this meeting – without fail please
  - Payments
  - 7.7.21: BDC: Litter & Dog Bin Emptying Service: April '21-March '22: £89.11
  - 7.7.21: SALC: Provision of payroll service for 6 months ending 31.3.21: £22.80
  - Clerk: Reimbursement of personal CC payment of £17.99 to Namesco (due to non-arrival of PC cheque – re renewal of Hartest.com.) (Spreadsheet amended accordingly)
  - Mr O Cornish: Grounds Maintenance: April-June 2021: £950
  - Clerk: Salary: April-June: TBA
  - HMRC: PAYE: April-June: TBA
  - Mrs D Griggs: Audit of PC Accounts for Year Ended 31.3.21: TBA
  - Clerk: 2 Reams Printing Paper: £7.00
- 9** Planning
  - Decisions Received: None
  - Withdrawn Applications: None
  - New Planning Applications:
    - DC/21/02807 - The Lake, Brockley Road: Change of use of existing building to B1 office unit. Erection of 1 no storage barn and WC for Class B1 Business Use. **14.7.21**
    - DC/21/03356: Hartest House, Lawshall Road: Application under s73a of the T&CP Act: Variation of Condition 1 (Approved Plans and Documents) of B/18/01584 & DC/18/00888 for Retention of Balcony To Outbuilding as built. **6.7.21**

Other Planning Matters

Affordable (or Community Led) Housing: Compensation sum (through loss of original affordable dwelling): £109,313.19. Agree action to be taken.

Neighbourhood Plan

**10** Green, Cemetery & Churchyard

**11** Communications

**12** Any Other Business

**13** Footpaths and Highways

Parsons Walk: Consideration of Boardwalk

**14** Date of Next Meeting: Wednesday 8 September 2021 at 7 p.m. in the Institute.