

# Hartest Parish Council

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## Minutes of the Meeting of the Parish Council held on Wednesday 5 January 2022 at 7 pm

Present: Cllrs C Browning (Chair), W Luttmann-Johnson, N Price,  
S Welfare and the Parish Clerk

In Attendance: Co Cllr R Kemp, Dist Cllr S Plumb, Mr J Kemp and Parish Clerk

### ACTION

- 22/106 Apologies/Approval for Absence: Cllrs J Pask
- 22/107 Approval of Minutes of the PC Meeting held on 7 December 2021  
These minutes were approved and signed.
- 22/108 Matters Arising: None
- 22/109 Declarations of Interest/Dispensation Requests: None
- 22/110 Public Forum: No matters raised.
- 22/111 County Councillor's Report: Cllr Kemp's report for January had been circulated and is attached. Cllr Kemp advised that funding has been promised re flooding works; no date had been advised re availability. New budget plans for special educational needs (projected increase of 2.9%) have been agreed. Cllr Kemp asks that interested residents contact him in this connection. All  
District Councillors' Report: The District Councillors' Report had been circulated. Dist Cllr Plumb advised of a new Health Clinic opening in the near future – on the Waitrose site. He reported that work is also beginning on solar panels and vehicle charging points. Cllr Plumb advised that Glemsford PC is requesting a precept for the coming financial year of 2.9-3%.
- 22/112 Finance & Administration  
Bank Balances as at 31.12.21: Current Account: £7,346.50, Deposit: £45,558.80.  
Total: £52,905.30  
CIL Total: £4,172.53: To be spent (in accordance with guidelines) by September 2023. Cllr Price advised that, although it is understood that this money could be used for Affordable Housing, the timescale is out of keeping. The Finance Spreadsheets for years to 31.3.21 and 31.3.22 had been circulated. Bank reconciliation for the period to 31.10.21 is to be circulated. Clerk  
Cllr Browning advised Members that Barclays does not provide a view only facility for online accounts (contrary to Lloyds Bank, which does provide such a facility, but is currently not taking on new customers).  
Precept 2022/3: Following discussions, it was agreed that Cllr Welfare would circulate a budget reflecting an increase of some 2.9-3.9% over the last financial year with a view to requesting a precept for submission by 31 January.  
Accounts Software: As previously agreed, the PC is to purchase Scribe's Accounting software at an annual charge of £390.00 (including one off connection fee of £97 + VAT); a cheque (and order) is to be drawn/placed in this respect.  
Arrangements are also currently in hand for training sessions for same.  
Consideration will be given in the near future to purchasing Scribe's Cemetery software at an annual charge of £241.00 + VAT.
- 22/113 Payments  
Starboard Systems Ltd: £390.00: 1 year's subscription for Scribe Accounts Software  
Carried over to February's meeting:  
Mr O Cornish: Grounds Maintenance: October-December 2021: £950.00  
Institute: Invoice 18: Payment due on once corrections made to charging hours.

CLLr Welfare is to circulate his recommendations re the application (including the Church and Cemetery) of the £10k received by the PC.

22/114 Planning

Planning Decisions: No information available for meeting.

Withdrawn Applications: None

New Planning Applications:

DC/21/01583: Land to West of Cooks Farm, Lawshall Road: Siting of static home for use by agricultural worker: Members strongly object to this PA for the following reasons:

Original PP on this site did not permit animals,

The Justification of Need submitted is far too flimsy; the labour requirement is totally overstated in relation to the number of animals proposed.

Agricultural buildings housing livestock require full planning permission if located within 400 metres of a protected building. Having measured the distance from the barn to Cooks Farm House, which is a listed building, it appears to be less than 200 metres, suggesting that the current use to house livestock may not be permitted without full planning permission.

DC/21/04846: Ballingdon Yard Cottage Re-consultation: Erection of two storey rear extension. Members objected to this proposal on the grounds of its unsuitability in its close proximity to a listed building and, also, to the proposed overlarge extension.

DC/21/06688: Meadow Place, Somerton Road: Erection of 3 bay cartlodge.

Members supported this proposal.

Clerk

Other Planning Matters:

Affordable (or Community Led) Housing: Nothing to report

22/115 Green, Cemetery and Churchyard

Members agreed to cover the installation cost of the new memorial 'Jack's Bench'.

Green: It was agreed that the use of the footpath to Clarkes butchers by residential vehicles would be monitored and the new owners of the house advised of the proper classification of what has been used by them as an 'access' road.

Various Litter Bins and Benches on the Green: Proposals awaited.

MW

Notice on Cemetery Gates: It was noted that this is out of date; to be replaced ASAP.

Clerk

Cemetery

Cremated Remains: Discussions had previously been held re the location of these. Mr Ian Leigh had kindly provided a scaled plan in this connection, which was approved by Members. Action to be arranged in this regard.

JP

Fees: Members felt that the Fees were now due for revision. A recommendation in this regard is to be provided for Members' consideration.

Clerk

Churchyard: Pollarding of the Sycamores was carried out on 1 December.

It was agreed that the PC would reimburse the PCC for the cost of this work by means of a formal grant; submission of completed grant awaited.

Clerk

22/116 War Memorial Cleaning: Quotations awaited.

MW

22/117 Communications: All in order

Website: 2022 Meetings Schedule had been placed on website.

22/118 Footpaths/Highways

Parsons Walk: SCC expediting quotations to raise footpath level. (Post Meeting advice was received that SCC's approved contractors for this type of work had not responded to the quotation request.)

Smithbrooke Lane: Post meeting, this matter had been expedited with SCC and their record updated that we should be advised of same.

Clerk

Highways

Following discussion as to possible solutions to the speeding traffic problem through the village, it was agreed to seek the provision of a temporary speed monitor on the road through the village (A1066); type to be considered. ALL

22/119 Date of the Next Meeting: Wednesday 2 March 2022 at 7 p.m. in the Institute.

The meeting closed at 2030 hours.

Approved at the PC Meeting held on 2.2.22



