

# Hartest Parish Council

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## **DRAFT Minutes of the Meeting of the Parish Council held on Wednesday 3 November 2021 at 7 pm**

Present: Cllrs C Browning (Chair), W Luttmann-Johnson,  
M Winterbone, S Welfare and the Parish Clerk

In Attendance: Dist Cllr S Plumb, Cllr N Price (via Zoom), Ralph Carpenter  
(for the neighbourhood plan item, via Zoom)

### ACTION

- 22/074 Apologies/Approval for Absence: Co Cllr R Kemp (holiday), Cllr J Pask, Dist Cllr M Holt and Parish Clerk
- 22/075 Approval of Minutes of the PC Meeting held on 8 September 2021: These minutes were approved and signed. The minutes of 6 October will be carried over to the next meeting for signing
- 22/076 Matters Arising: None
- 22/077 Declarations of Interest: None
- 22/078 Public Forum: Rogers/Smithbrooke Lanes: The fallen/obstructive trees along these Lanes, and the problem with Smithbrooke Lane Bridge were reported.
- 22/079 County Councillor's Report: Cllr Kemp's report for November had been circulated and is attached.
- 22/080 District Councillors' Report: Cllr Plumb drew particular attention to the following items from the above report:  
Suffolk's public health bosses have asked HMG for extra help to fight Covid amid increasing pressure on our county's hospitals and some of the highest rates of infection in the country. The request for Suffolk to become an 'enhanced response area' (ERA) for up to 5 weeks is being submitted by Public Health Suffolk on behalf of public sector partners – and is intended to secure additional support, funding and resources to help the NHS avoid unsustainable pressure.
- 22/081 Finance & Administration  
Income: £6,202.00 (2<sup>nd</sup> half of Precept)  
Additional CIL Income: £4,172.53 (£3,307.24 to be spent by September 2023).  
Bank Balances as at 31.9.21: Current Account: £9,122.70, Deposit: £44,693.21  
Total: £53,816.21.  
Enquiries are to be made to enable the Parish Clerk to view statements on line rather than relying upon erratic receipt of postal statements. CB  
Accounts Software: Cllrs Welfare and Winterbone recommended that the PC investigates Scribe software for use with the PC's accounts (including a cemetery module). Cllr Welfare is to arrange a suitable demonstration of this system as soon as possible. SW  
Payments  
The following payments were considered and approved for payment:  
St Mary's Church, Glemsford: 12 issues of 'Contact' magazine,  
Oct '21-Sep '22: £48.00 (Chq 100412)  
O C S Cornish: GM Jul-Sep: £950.00 (100413)  
Parish Clerk: Reimbursement of MS Office 365 Annual Mailbox Charge (paid by personal direct debit for year to October 2021): £54.72 (100414)  
Repair to Steps to Postbox: Invoice awaited; Cllr Winterbone to advise if/when received. MW  
Queen's Jubilee Oak: The preferred siting of this (outside the Church gates) was discussed and agreed. JK  
Cllr Welfare is to advise Members at the next meeting as to the funds allocated to the Church and Cemetery.

22/082 Planning

DC/21/02807: The Lake, Brockley Road: Change of use of existing building to Class E office unit. Erection of 1 no storage barn and WC for Class E Business Use.

DC/21/05238: Springfield, Brockley Road: Discharge of Conditions: Application For DC/21/03965: Condition 4 (Highways – Construction Management Strategy)

DC/21/04410: The Surgery, The Row: Discharge of Conditions Application for DC/20/03523: Condition 4 (Surface Water Discharge Prevention), Condition 6 (Construction Management), Condition 7 (Agreement of Materials) and Condition 8 (Fenestration).

Withdrawn Applications: None

New Planning Applications:

DC/21/05643: Nursery Bungalow, Poorhouse Hill, Cross Green: Felling of 39 no large Conifer surrounding house at risk of damaging property.

DC/21/05528: The Surgery, The Row: Application under s73a to vary or for Removal of Conditions following grant of planning permission DC/20/03523 Dated 29.10.20: Conversion of a redundant Doctors' Surgery to 1 no Dwelling; Front canopied porch, insertion of rooflight and erection of side extension, boundary fence. Town & Country Planning Act 1990 – to vary Condition 9 (Screen Walls & Fences) amended wording to condition as per application form. Members agreed to support the aforementioned applications. Clerk

Other Planning Matters:

Affordable (or Community Led) Housing: Ralph Carpenter suggested contacting Ian Poole in order to ascertain how much he would charge in respect of the next Neighbourhood Plan stage, as the grants awarded had been exhausted. It was felt that, to await BDC's action in this connection, would cause momentum to be lost. Mr Clarke hoped to present this information to the next PC meeting. Mr Clarke is to speak to Paul Bryant at BDC with regard to ascertaining the correct Call for Sites procedure. It was also suggested that a new AH Group be formed and that contact with a BDC Housing Enabling Officer be established. RC

Green, Cemetery and Churchyard

Green: Cllr Pask reported that new residents here are apparently driving along the length of the house and back again. Also, skip lorries are being driven from the road serving the butchers. Members agreed that this situation should be monitored. It was further agreed that posts, similar to those originally placed on the green (to deter vehicles being driven on the green) should be reinstated, but perhaps using taller posts, deeper set. (Cllr Pask is to speak to Mr M Last in this regard.)

Mr Peter Tebbit had offered to supply a new (replacement) wooden bench on the Green (dedicated to his late parents). This was agreed and the new bench would be placed in a more suitable location than the original. MW

Various Litter Bins and Benches on the Green: Proposals are to be circulated. MW

Notice on Cemetery Gates: It was noted that this is out of date; to be replaced. Clerk

Cemetery

Cremated Remains: Discussions had previously been held re the location of these. Mr Ian Leigh had kindly provided a scaled plan in this connection, which which was approved by Members. JP

Standpipe: Following discussion, Members ruled Anglian Water's £3k charge to install this too expensive – particularly as most visitors seem happy to bring a water supply with them. The application would therefore not be pursued.

Churchyard: Pollarding of the Sycamores is to be carried out on 1 December. JK

22/083 War Memorial Cleaning: Quotations are still awaited.

MW

Communications: All in order

Website: This year's full schedule of meetings is to be replaced by an abbreviated version along with next year's full schedule.

Clerk

Footpaths

Parsons Walk: SCC expediting quotations to raise footpath level.

Smithbrooke Lane: Update being sought from SCC.

Clerk

## Highways

Following discussion as to possible solutions to the speeding traffic problem through the village, it was agreed to seek the provision of a temporary speed monitor on the road through the village (A1066).

Members were happy to confirm the purchase of a Christmas Tree for erection on the Green (for a sum similar to last year (£250)).

Date of the Next Meeting: As Cllr Browning was unable to attend the next Meeting on the 1 December, following consultation with the Institute and Members, the next meeting is now to be held on Tuesday 7 December at 7.30 pm

22/084 The meeting closed at 2045 hours.

Signed:..... (Chair)

Date: 7 December 2021



