**Hartest Parish Council**

**DRAFT Minutes of the Meeting of the Parish Council held on Wednesday**

**2 March 2022 at 7 pm**

Present:Cllrs C Browning (Chair), N Price, M Winterbone and the Parish Clerk

In Attendance: Co Cllr R Kemp, W Luttman-Johnson, Mr J Kemp and Parish Clerk

|  |  |  |
| --- | --- | --- |
|  |  | ACTION |
| 22/136  22/137 | Apologies/Approval for Absence: Cllrs J Pask, Dist Cllr M Holt and W Luttman-  Johnson  Approval of Minutes of the PC Meeting held on 2 March 2022: These minutes were approved and signed. |  |
|  |  |  |
| 22/138  22/139  22/140 | Matters Arising: None  Declarations of Interest/Dispensation Requests: None  Public Forum: No matters raised. |  |
| 22/141  22/142  22/143  22/144  22/145  22/146  22/147  22/148  22/149 | County Councillor’s Report:Cllr Kemp presented a short verbal report (with a full report report to follow), including approval of SCC’s core budgets, Suffolk libraries and a new computer app entitled ‘Discovering Suffolk’. He advised that Charlie Mitson will be dealing with the matter of the works required to Smithbrooke Lane; a temporary  barrier will be sorted out and then Blind Lane will be dealt with. A resident has  submitted a complaint re the parking in the aforementioned Lane. SCC is not  expecting to take any action as this is a private matter. Regarding libraries,  there will be facilities available in Glemsford and Long Melford whilst one of the  current library sites (at the top end of LM) is to be developed to provide 32  residential dwellings (of which 12 would be affordable homes controlled by a  Trust).  At this juncture, Cllr Kemp advised Cllr Price that Richard Stephens might be  able to assist Hartest in this connection. Somerton was discussed as a possible  suitable location. Cllr Kemp is to issue a note on the matter. Cllr Price advised  that the original requirement for such accommodation in Hartest had now  virtually evaporated, so a new survey would be required to be conducted.  Cllr Kemp advised that Mr Simon Pott is a Trustee of an Almshouse Trust.    District Councillors’ Report: The District Councillors’ Report had been circulated.  Finance & Administration  Bank Balances as at 31.1.22 (as reported at PC meeting): Current Account:  £7,346.50, Deposit: £45,558.80 Total: £52,905.30  Bank Balances as at 31.1.22: Current Account: £6,847.30, Deposit: £45,558.80.  Total: £52,406.10  CIL Total: £4,172.53: Members were reminded that the aforementioned sum  must be spent by September 2023 (in accordance with guidelines).Cllr Price  advised that, although it is understood that this money could be used for  Affordable Housing, the timescale is out of keeping.  Bank reconciliations for the period to 31.10.21 are to be circulated once  reviewed by Cllr Welfare Clerk/SW  Scribe Accounts Software: Notification has been received that training sessions  are to be recorded and then shared via email afterwards.  Payments  The following payments were approved:  Namesco: Renewal of Hartest.com for 1 year: £20.39 (Chq No  Hartest Parochial Church Council: A grant application in the sum of £400 to  cover the pollarding of the sycamores in the churchyard was approved. Chq No  New Accounts Software: Demonstrations are now available (on line).  Planning  Planning Decisions:Permissions granted:  The Coach House, The Old Rectory, The Green: Various tree works  New Planning Applications:  DC/22/00292 - The Coach House, The Old Rectory, The Green: Various tree works  DC/21/04846: Re-consultation: Ballingdon Yard Cottage: A response had been sent upholding earlier objections.  The following consultations were supported:  DC/21/06232: Tebbit, The Row: Erection of single storey linked rear  extension, replacement window and doors, insertion of new dormer window.  Replace thatched roof. Widen pedestrian gateway and repairs to boundary wall.  DC/21/06233: Listed Building Consent Application: As DC/21/06232 above.  Withdrawn Applications: None  New Planning Applications: Proposals supported:  DC/22/00691: Land at the rear of Green Farm House, The Green: Erection of  open carport  DC/22/01137: The Hatch, Cross Green: Fell 1 no Oak (T1) and reduce the  crown of 1 no Horse Chestnut (T2) to a height of 15m and width of 15m, and  remove north west facing lower limbs.  Other Planning Matters:  Affordable (or Community Led) Housing: Members were happy to contribute to a nearb  nearby, which has the ability to achieve an Affordable House. (The ability to  demonstrate a need in this connection has diminished.)  (Compensation sum (through loss of original affordable dwelling): £109,313.19)  Neighbourhood Plan Update: Nothing to report; awaiting a response from BDC.  Green, Cemetery & Churchyard  Green  Members were happy to support a request received from the WI re the planting  of a Hornbeam on the Green to commemorate the Queen’s 70th Jubilee.  Cllr Pask is to ask Mark Last to create two taller (3’) posts to be moved closer to  the official access to Green Farm House and agree their exact position with Cllrs  Price and Winterbone. JP/NP/MW  Queen’s Platinum Jubilee:  The PCC is hoping to arrange an event at the Church.  Cemetery: The Cremated Ashes Plots were confirmed as P1 and P2 in the  Cemetery extension.  Cemetery Fees: Members were provided with a schedule of suggested new fees.  Following review of these figures, Members agreed on an uplift to take effect on  new enquiries from 1 April 2022. Confirmed new schedules would be produced  and circulated and displayed on notice boards and website. Clerk  Green, Cemetery and Churchyard  Benches  Members agreed to cover the installation cost of the new memorial, ‘Jack’s Bench*’.*  Cllr Winterbone is to endeavour to get the plaque on the existing bench removed for  for future use. Co Cllr Kemp advised that Long Melford has information regarding  benches, if required.  Grant Application for Tree Works: Completed form is awaited from the PCC. NP  Cllr Winterbone is to re-issue an updated email re litter bins etc for the Green.MW  Green: Vehicular access  It was agreed that the use of the footpath to  Clarkes butchers for driving by residential vehicles would be monitored and local residents advised of the proper classification of what has been used by  them as an ‘access’ road.  It was agreed that Members would take a look at this  situation in readiness for discussion at the next meeting. ALL  Various Litter Bins and Benches on the Green: Update awaited. MW  Notice on Cemetery Gates: An updated notice is to replace the current ASAP.  Clerk  Cemetery  CremationsArea:This area has been agreed. Cllr Pask, in liaison with  Mr Ian Leigh, who had kindly produced the new layout plan of the extension, is to  confirm the size of the pavers (and their spacing) in this area.  Examples of revised Cemetery Fees had been drafted and Members agreed an  uplift of 50% on the current fees (agreed in 2008). It is planned to  display these fees, both on notice boards, in the Cemetery and on the website.  Fees for the interment of cremated remains will also be included.  The ratings authority will now be notified that the cemetery extension has  recently been brought into use.  War Memorial Cleaning: Quotations awaited. MW  Communications/Website:  Cllr Pask is to organise the following:  Removal of Neighbourhood Plan 2021  News Page:  Items regarding events in 2015 including Fete, Christmas Lunch,  Polling Station 2016  Hartest Wood Tidy January 2014  Cemetery Planning 2013  ?? Area 2013  Carpet Bowls  Hartest Hill, Somerton Hill and Greenview entrance  Footpaths/Highways  Co Cllr Kemp had advised the name of the contractors used by Long Melford?. Establish contact; SCC or HPC?  Smithbrooke Lane: This matter had been expedited with SCC and their record  updated to ensure that we are advised of progress. Clerk    Highways  Post meeting, Cllr Price had researched, and circulated, details of possible speed  related signs to enable a decision to be taken re ordering etc, etc. ALL  Platinum Jubilee Events  Members are happy to proceed with the idea of permitting picnics to be held  on the Green.  Cllr Luttman-Johnson is to seek permission from Messrs Lamprells as to whether  their beacon may be used to mark this occasion (as has been permitted for  previous events).  Cllr Winterbone is co-ordinating events with the Fete Committee and the PCC,  while Cllr Price liaises with the pub in respect of any plans they may have.  Bell Ringing: Although the number of bell ringers has now fallen to 2-3,  Cllr Price will endeavour to seek their participation for the occasion whilst also  encouraging new members to learn (via social media). NP  Date of the Next Meeting: Wednesday 6 April 2022 at 7 p.m. in the Institute.  The meeting closed at 2120 hours. |  |
|  |  |  |