**Hartest Parish Council**

**DRAFT Minutes of the Meeting of the Parish Council held on Wednesday**

**2 March 2022 at 7 pm**

Present:Cllrs C Browning (Chair), N Price, M Winterbone and the Parish Clerk

In Attendance: Co Cllr R Kemp, W Luttman-Johnson, Mr J Kemp and Parish Clerk

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| 22/13622/137 | Apologies/Approval for Absence: Cllrs J Pask, Dist Cllr M Holt and W Luttman-JohnsonApproval of Minutes of the PC Meeting held on 2 March 2022: These minutes were approved and signed.  |  |
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| 22/13822/13922/140 | Matters Arising: NoneDeclarations of Interest/Dispensation Requests: NonePublic Forum: No matters raised.  |  |
| 22/14122/14222/14322/14422/14522/14622/14722/14822/149 | County Councillor’s Report:Cllr Kemp presented a short verbal report (with a full report report to follow), including approval of SCC’s core budgets, Suffolk libraries and a new computer app entitled ‘Discovering Suffolk’. He advised that Charlie Mitson will be dealing with the matter of the works required to Smithbrooke Lane; a temporary barrier will be sorted out and then Blind Lane will be dealt with. A resident has submitted a complaint re the parking in the aforementioned Lane. SCC is not expecting to take any action as this is a private matter. Regarding libraries, there will be facilities available in Glemsford and Long Melford whilst one of the current library sites (at the top end of LM) is to be developed to provide 32 residential dwellings (of which 12 would be affordable homes controlled by a Trust).At this juncture, Cllr Kemp advised Cllr Price that Richard Stephens might beable to assist Hartest in this connection. Somerton was discussed as a possiblesuitable location. Cllr Kemp is to issue a note on the matter. Cllr Price advised that the original requirement for such accommodation in Hartest had now virtually evaporated, so a new survey would be required to be conducted.Cllr Kemp advised that Mr Simon Pott is a Trustee of an Almshouse Trust. District Councillors’ Report: The District Councillors’ Report had been circulated.Finance & AdministrationBank Balances as at 31.1.22 (as reported at PC meeting): Current Account: £7,346.50, Deposit: £45,558.80 Total: £52,905.30 Bank Balances as at 31.1.22: Current Account: £6,847.30, Deposit: £45,558.80.Total: £52,406.10 CIL Total: £4,172.53: Members were reminded that the aforementioned sum must be spent by September 2023 (in accordance with guidelines).Cllr Price advised that, although it is understood that this money could be used for Affordable Housing, the timescale is out of keeping. Bank reconciliations for the period to 31.10.21 are to be circulated oncereviewed by Cllr Welfare Clerk/SWScribe Accounts Software: Notification has been received that training sessions are to be recorded and then shared via email afterwards.PaymentsThe following payments were approved:Namesco: Renewal of Hartest.com for 1 year: £20.39 (Chq NoHartest Parochial Church Council: A grant application in the sum of £400 to cover the pollarding of the sycamores in the churchyard was approved. Chq NoNew Accounts Software: Demonstrations are now available (on line).PlanningPlanning Decisions:Permissions granted:The Coach House, The Old Rectory, The Green: Various tree worksNew Planning Applications:DC/22/00292 - The Coach House, The Old Rectory, The Green: Various tree worksDC/21/04846: Re-consultation: Ballingdon Yard Cottage: A response had been sent upholding earlier objections.The following consultations were supported:DC/21/06232: Tebbit, The Row: Erection of single storey linked rear extension, replacement window and doors, insertion of new dormer window.Replace thatched roof. Widen pedestrian gateway and repairs to boundary wall.DC/21/06233: Listed Building Consent Application: As DC/21/06232 above.Withdrawn Applications: NoneNew Planning Applications: Proposals supported:DC/22/00691: Land at the rear of Green Farm House, The Green: Erection of open carportDC/22/01137: The Hatch, Cross Green: Fell 1 no Oak (T1) and reduce the crown of 1 no Horse Chestnut (T2) to a height of 15m and width of 15m, andremove north west facing lower limbs.Other Planning Matters: Affordable (or Community Led) Housing: Members were happy to contribute to a nearbnearby, which has the ability to achieve an Affordable House. (The ability todemonstrate a need in this connection has diminished.) (Compensation sum (through loss of original affordable dwelling): £109,313.19)Neighbourhood Plan Update: Nothing to report; awaiting a response from BDC.Green, Cemetery & ChurchyardGreenMembers were happy to support a request received from the WI re the plantingof a Hornbeam on the Green to commemorate the Queen’s 70th Jubilee.Cllr Pask is to ask Mark Last to create two taller (3’) posts to be moved closer tothe official access to Green Farm House and agree their exact position with CllrsPrice and Winterbone. JP/NP/MWQueen’s Platinum Jubilee:The PCC is hoping to arrange an event at the Church.Cemetery: The Cremated Ashes Plots were confirmed as P1 and P2 in the Cemetery extension.Cemetery Fees: Members were provided with a schedule of suggested new fees.Following review of these figures, Members agreed on an uplift to take effect onnew enquiries from 1 April 2022. Confirmed new schedules would be produced and circulated and displayed on notice boards and website. Clerk Green, Cemetery and ChurchyardBenchesMembers agreed to cover the installation cost of the new memorial, ‘Jack’s Bench*’.*Cllr Winterbone is to endeavour to get the plaque on the existing bench removed forfor future use. Co Cllr Kemp advised that Long Melford has information regardingbenches, if required. Grant Application for Tree Works: Completed form is awaited from the PCC. NPCllr Winterbone is to re-issue an updated email re litter bins etc for the Green.MWGreen: Vehicular access  It was agreed that the use of the footpath to Clarkes butchers for driving by residential vehicles would be monitored and local residents advised of the proper classification of what has been used by them as an ‘access’ road.  It was agreed that Members would take a look at thissituation in readiness for discussion at the next meeting. ALLVarious Litter Bins and Benches on the Green: Update awaited. MWNotice on Cemetery Gates: An updated notice is to replace the current ASAP. ClerkCemeteryCremationsArea:This area has been agreed. Cllr Pask, in liaison withMr Ian Leigh, who had kindly produced the new layout plan of the extension, is to confirm the size of the pavers (and their spacing) in this area.Examples of revised Cemetery Fees had been drafted and Members agreed anuplift of 50% on the current fees (agreed in 2008). It is planned todisplay these fees, both on notice boards, in the Cemetery and on the website.Fees for the interment of cremated remains will also be included.The ratings authority will now be notified that the cemetery extension has recently been brought into use.War Memorial Cleaning: Quotations awaited. MWCommunications/Website:Cllr Pask is to organise the following:Removal of Neighbourhood Plan 2021News Page:Items regarding events in 2015 including Fete, Christmas Lunch,Polling Station 2016Hartest Wood Tidy January 2014Cemetery Planning 2013?? Area 2013Carpet BowlsHartest Hill, Somerton Hill and Greenview entranceFootpaths/HighwaysCo Cllr Kemp had advised the name of the contractors used by Long Melford?. Establish contact; SCC or HPC?Smithbrooke Lane: This matter had been expedited with SCC and their record updated to ensure that we are advised of progress. ClerkHighwaysPost meeting, Cllr Price had researched, and circulated, details of possible speed related signs to enable a decision to be taken re ordering etc, etc. ALLPlatinum Jubilee EventsMembers are happy to proceed with the idea of permitting picnics to be held on the Green.Cllr Luttman-Johnson is to seek permission from Messrs Lamprells as to whether their beacon may be used to mark this occasion (as has been permitted for previous events).Cllr Winterbone is co-ordinating events with the Fete Committee and the PCC, while Cllr Price liaises with the pub in respect of any plans they may have.Bell Ringing: Although the number of bell ringers has now fallen to 2-3, Cllr Price will endeavour to seek their participation for the occasion whilst also encouraging new members to learn (via social media). NPDate of the Next Meeting: Wednesday 6 April 2022 at 7 p.m. in the Institute.The meeting closed at 2120 hours.  |  |
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