

# Hartest Parish Council

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## Minutes of the Parish Council Meeting held in the Institute on Wednesday 2 December 2015 at 7pm.

Present: Cllrs Chris Browning (Chair), Neil Chappell, Jo Pask and Nick Price

In Attendance: Two members of the public and the Parish Clerk

### ACTION

- 15/085 Apologies for absence: Dist Cllr J Long and Parish Clerk
- 15/086 Approval of Minutes: The minutes of the meeting held on 14 October postponed due to Clerk's hospitalisation.
- 15/087 Matters Arising: None
- 15/088 Declarations of Interest: None
- 15/089 Public Forum: No reports
- 15/090 Police Report: The Police report had been noted.
- 15/091 County Councillor's Report: Cllr Kemp's report had been circulated. The following items were noted. Parsons Walk: Due to non availability of a digger, this is to be progressed in New Year. Land r/o School: PA withdrawn; environmental survey required. Hartest Hill Post Box: Order has been placed. Charity Farm Drainage: Hole has been dug but nothing further; Cllr Kemp has chased. (Reference made to Paul Gant's recent email.
- 15/092 District Councillor's Report: No report was available in the absence of Dist Cllr Long.
- 15/093 Finance & Administration  
Bank Balances as at 30 November to be inserted. Current: £7,170.88, Savings: 22,053.74, Total: £29,224.62
- (a) Receipts:  
*3.7.15: Re Neighbourhood Plan: £4,250 from Groundwork UK £1k grant from SCC towards cost of Neighbourhood Plan - Housing Needs Survey.*
- (b) Payments  
The following invoices were approved for payment.  
Places4People Ltd (Ian Poole): Neighbourhood Plan Work: £4,250
- (c) Precept 2015/16: The sum to be requested will be as last year plus 2% as expenditure continues to exceed income.
- (d) PC Vacancies: One application received.
- Planning
- (a) Decisions Received: None
- (b) Withdrawn Applications:
- (c) New Planning Applications  
B/15/01345: Hartest Place, Bury Road: Erection of single storey rear extension. Demolition of porch and insertion of new sash window on north east elevation. Replacement door and windows on south west elevation. Insertion of new doors fixed glazed and solid panels to south east elevation. Internal works including the removal of existing staircase and new opening in studwork. Insertion of new opening through flint wall. Change of exterior colour to Church Cream. A separate meeting had been held to discuss this PA

(supported, but out of time)

B/15/01360: Burnt House Farm, Bury Road: Installation of fire alarm system

B/15/01559: Cawstons: Raise brick chimney by 1.1m to 1.8m (re woodburning stove)

B/15/01494: Pompes, Shimpling Road: Extension and alterations.

B/15/01529: Hangar R/o Stowe Hill, Bury Road: Two storey side extension and alterations to existing dwelling (part change of use from residential to commercial (B1), formation of new vehicular access and workshop

Members supported the above.

(d) Tree Preservation Order/Tree Conservation Area applications:

None

(e) Appeals: None

Other Planning Matters

Planning Filing Cabinet: This is currently stored pending alterations in the Church.

Neighbourhood Plan: Meeting held on 18 November. Housing needs survey results presented but found to be incomplete. There is a need for houses, but the type is unclear. A revised report will be accepted. Next meeting to be held on 8 December to draw up issues and options.

Village Shop and Community Right to Bid: The latter item is to be held over. The village shop: A price for conversion has been identified. This requires confirmation, the business plan updated and a meeting with the landlord.

Affordable Housing: No progress

Section 106 Money: Cllr Pask understands that the installation of a new water pump would be legitimate expenditure from this fund.

S106 Money/Land behind the School: Mrs Burr has this in hand.

15/094 Green, Cemetery and Churchyard

(a) Cemetery

Headstones: Nothing to report.

Extension Layout: Mr Ian Leigh is now looking into plan for development.

(b) The Green

Ditch near Parsons' Walk: Refer Min 15/091 above.

Diseased Horse Chestnut Tree: To be felled next week.

Queen's 90<sup>th</sup> Birthday – Possible Celebrations: It was proposed that a picnic and the unveiling of the new water pump might be dovetailed.

15/095 Highways and Footpaths

Traffic Management: Informal village meeting to be held at The Crown On 3 December at 1900 hours in order to gauge opinion.

Hartest Hill (Top of): Repairs to road edge and Reinstatement of Post Box awaited. NP

Hartest Hill (Bridge): 'Narrow Bridge' sign has been installed at the foot of Hartest Hill, but the painting of signs on the road itself is awaited. Clerk

Lawshall Road: Dist Cllr Long advised that he would take appropriate action re the flooding at the lower part of this road, if requested. Cllr Pask is to liaise with Cllr Long in this regard. Clerk

Village Road, School Parking and Pavement: Nothing to report. JP

Footpath No 8: Cllr Pask has reported to SCC that there is no wire netting on railway sleeper bridge, which, consequently, is slippery

Jack's Bench, Hartest Hill: Action awaited by Paul Gant of SCC. JP

Correspondence: None

Matters of Report Only: None

Matters for Consideration at the next meeting: Budgets & Precept

Date of next Meeting: Wednesday 13 January 2016

**Approved at the PC Meeting held on 13 January 2016**

