

Hartest Parish Council

Minutes of the Parish Council Meeting held in the Institute on Wednesday 1 March 2017 at 7pm.

Present: Cllrs Chris Browning (Chair), David Burr, Neil Chappell,
Will Luttmann-Johnson, Jo Pask and Nick Price

In Attendance: 6 members of the public

16/141 Apologies for absence: None

16/142 Approval of Minutes of Meeting held on 8 February 2017: These were approved and signed.

16/143 Matters Arising: None

16/144 Declarations of Interest

16/145 Public Forum: Two residents were present re Agenda Item No 11 - Shimpling Road. Cllr Long reported a very large pothole in Shimpling Road (adjacent to 'Cawstons').

Clerk

16/146 County Councillor's Report: Cllr Kemp's March report had been circulated and is attached. Cllr Kemp mentioned the recruitment of fire fighters, the SCC and Clinical Commissioning Group Joint Statement, Highways' award for their first carbon neutral scheme, the anticipated SID and, hopefully, 30 mph speed limit introduction. SCC's elections take place on 4 March. Cllr Kemp added that he felt the County Councillor's budget may be scrapped.

16/147 District Councillor's Report: Cllr Long advised that, at BDC's last Full Council Meeting on 21 February, a Council Tax increase of 3.3-3.5% was supported. Possible boundary (Ward) changes were discussed. If agreed, such changes would take place with effect from May 2019. It is hoped that each Councillor would then have an equal number of electors in their Wards. BDC had suggested a reduction from 43 electors/Ward member to 31. Move to Endeavour House in Ipswich is to take place in August this year. Assurances have been given that there will be a facility in Sudbury for Town and County Council discussion purposes. Cllr Browning stated that he considers a journey from Hartest to Ipswich isn't acceptable. Cllr Long added that it is anticipated that BDC's Cork Lane premises will be sold, as it represents a large capital investment.

16/148 Finance & Administration

(a) Bank Balances as at 31.1.17: £7,267.74, Savings: £15,714.74
Total: £22,982.45 (No information available as at 28.2.17.)

(b) Receipts: Nil

(c) Bank Reconciliations: October-December 2016 and January 2017:
These documents had been circulated and approved.

Clerk

(d) Payments

BDC: Litter & Dog Bin Emptying Service (2016): £74.11

OGS Cornish: Grounds Maintenance: Jan-Mar 2017: £877.50 + £300 re
Overhanging Tree Works in Cemetery: £1,177.50

Clerk: Salary Jan-Mar 2017: £595.61 + £22.50 (mileage) = £618.11

HMRC: PAYE Jan-Mar 2017: £137.80

Clerk

(e) The following document was approved for adoption; Review of Internal Control. Other documents reviewed and approved for the coming year

were; Risk Assessment, the Internal Auditor has been appointed and the internal Audit scope approved. The External Auditor's report had been considered, approved and actioned earlier in the year. The Asset Register is to be circulated.

Clerk

- (f) Nation's Tribute: An email had been circulated from the Pageantmaster re the lighting of Beacons on 11 November 2018; Cllr Burr is to liaise with Chadacre Estate in this regard and confirm that this proposal is acceptable. This item would, in the meantime, be removed from the

(g) agendas until March 2018.

DB/Clerk

- (h) Pensions Regulator: The Clerk advised that the PC's Declaration of Compliance had been received

(i) Hartest Hill Climb: The PC had been advised that this proposed event has had to be cancelled this year, but it is hoped to consider for 2018, when the PC would be contacted again.

16/149 Planning

- (a) Decisions Received:

Approval granted: B/17/00008: The Old Stores, The Row: Tree work in garden.

Permission Refused:

B/16/01498/FUL/AS: Springfield, Brockley Road: Erection of 3 no. two-storey detached dwellings; and 1 no. detached double cartlodge, to Plot 2 (following demolition of existing bungalow and outbuildings).

- (b) Withdrawn Applications: None

(c) New Planning Applications: None

(d) Tree Preservation Order/Tree Conservation Area applications: None

(e) Appeals: None

- (f) Other Planning Matters

Neighbourhood Plan: Pre-Submission Consultation: Cllr Price advised that the comments received from Cllr Burr had been presented to the NP Working Group for its consideration. The Group responded in detail to Cllr Burr and made a number of amendments to the Plan. A couple more housing related issues had been noted. Further discussions ensued around Policies HAR1 and CS11. Cllr Price advised that it is not necessary for the PC to approve every element of the Plan, but it was hoped that he could report to the NPG that the majority of the PC Members were happy to allow it to go forward to consultation. A vote, approving the plan for public consultation, was passed by majority (one against).

NP

Village Shop: No report.

Affordable Housing: No response had, as yet, been received from Tom Barker; this will be expedited.

Clerk

Section 106 Funding: A consultation regarding the proposed use of some/all of this £10.5k funding was approved for distribution to all households.

JP

16/150 Green, Cemetery and Churchyard

Cemetery

- (a) Cemetery

Fallen Headstones: Nothing further to report.

Overhanging Branches in Cemetery: Cllrs Pask and Luttmann-Johnson are to check that the required trimming has been done.

Damage by Deer: John Kemp, our new Tree Warden, had observed the extent of damage wreaked in the Cemetery. This matter had been discussed with Michael Feather. It was proposed that, if the PC would pay approx. £150 (inc VAT) for a 100m roll of metal deer fencing, John would be happy to provide the secondhand posts required and Cllr Luttmann-Johnson had offered his help with the installation. It was confirmed that this fencing could be sited on the land behind the hedging, as this is owned by the PC. Cllr Burr is to liaise with Chadacre Estate in this connection.

DB

- (b) The Green

Limes near Appleby Cottage: One Lime tree, to one side of this cottage, had been blown down in the recent Storm Doris and the debris kindly removed

by David Pask. It was agreed to remove the remaining stump and to seek the recommended picus sonic tomograph on the adjacent tree following concerns from the resident of Appleby Cottage that this was seen to be swaying (from the 'V' joint of the tree directly in front of the cottage. It was agreed that an application for the felling of this tree would be submitted (and cancelled if found unnecessary from the aforementioned test, which records the internal health of the tree). This test would be requested immediately. (Post meeting, BDC's Arboricultural Officer advised that NO such Application would be registered WITHOUT an appropriate supporting report.) However, a tree works application was submitted seeking permission to fell. Supporting documentation in the form of the tree surgeon's email recommending a picus sonic tomograph test, photographs and emails received from the resident closest to the subject tree. It was also queried as to how often we should have tree inspections done/is the frequency sufficient? Would the insurers be happy with the frequency? A check in this regard is also to be made with SALC.

Clerk

16/151 Highways and Footpaths

- Installation of the two buff pads; being expedited.
- Possible Speed Limit Change: No further information.
- 'Whitecroft. The Row: Cllr Price advised that no further action is required at the moment. This item will be removed from the agenda.
- Speed Indicator Device: Cllr Browning expressed concern that, if the PC were to proceed with the purchase of such equipment, it would lose the semi-regular mobile arrangement of 1-2 days/month organised by SCC. Cllr Kemp advised that he would chase up information in this regard.
- Outstanding Repairs: Smithbrook Lane Bridge: Mr Paul Gant had confirmed that this had been inspected by a bridge engineer and found to be in good order.
- Hedge from PC Notice Board: Cllr Browning asked that the PC's thanks for this excellent work be passed on to all those involved; the hedge is now looking very good. SCC is to be asked to remove the remaining rubbish from the site.
- Rogers Lane, Fallen Branch: Paul Gant had advised that the landowner has been asked to clear this very large branch; Cllr Price offered to advise re the current situation.
- Parking in Designated Passing Place, Shimpling Road: The Police recommended that, if a car is seen parked in this location, they be notified via 101. Post meeting it was confirmed that the complainant had been notified of this instruction.

NP

Clerk

RK

JP

Clerk

16/152 Correspondence: None

16/153 Matters of report only: None

16/154 Matters for consideration at next meeting: Action re Parsons Walk to stop water puddling. Help had kindly been offered re the spreading of the gravel.

16/155 Date of next Meetings: PC Meeting: Wednesday 5 April 2017 at 7 p.m., and Annual Parish Meeting: Wednesday 26 April: 7.15 for 7.30p.m. both in the Institute.

16/156 The meeting closed at 2030 hours

Approved at the PC Meeting held on 5 April 2017

