

Hartest Parish Council

DRAFT Minutes of the Parish Council Meeting held in the Boxted & Hartest Institute on Wednesday 5 July 2017 at 7pm.

Present: Cllrs Chris Browning (Chair), David Burr, Malcolm Brearley, Neil Chappell, Will Luttmann-Johnson, Jo Pask and Nick Price

In Attendance: Co Cllr Richard Kemp and the Parish Clerk

17/034 Apologies for absence: Dist Cllr J Long and W Luttmann-Johnson

17/035 Approval of Minutes of Meeting held on 7 June 2017: These were approved and signed.

17/036 Matters Arising: None

17/037 Declarations of Interest: None

17/038 Public Forum:

17/039 County Councillor's Report: Cllr Kemp's July report had been circulated and Cllr Kemp commented on the recruitment drive for School Governors, Suffolk Fire & Rescue and School pupils' musical achievements.

17/040 District Councillor's Report: None unavailable in Cllr Long's absence.

17/041 Finance & Administration

- (a) Bank Balances as at 31 May 2017: Current: £5,899.09, Savings: £21,175.24 Total: £27,064.33
- (b) Receipts: £400: Cllr Kemp's Locality Fund: Future Strategy for the Trees on the Green
- (c) Bank Reconciliation: To be circulated.
- (d) Payments
Mrs D Griggs: Internal Audit of 2016/17 Accounts: £50.00
Parish Clerk: Salary: March-June 2017: £751.89+mil £60.30 = £812.19
HMRC: PAYE: March-June: £187.80
St Mary's Church, Glemsford: 12 advertisements in 'Contact': £48.00
UK Servers Ltd: Renewal of Hartest.com basic hosting: £24.00
The above were approved for payment.

Clerk

17/042

Planning

- (a) Decisions Received: None
- (b) Withdrawn Applications: None
- (c) New Planning Applications:
DC/17/02374: Elm Barn, Melford Road: Erection of a single-storey extension to existing annexe with terrace over and erection of detached workshop.
DC/17/02516: Burnt House Farm, Bury Road: Erection of Single Bay Cartlodge
Tree Preservation Order/Tree Conservation Area applications:
DC/17/03183: Brookside Cottage, The Row: Removal of 1 no. Eucalyptus (T1) and removal of large bush/conifer (T2).
Following discussions, it was agreed that Members would confirm their opinions post meeting (when it was confirmed that the PC supported all three PAs). Clerk
- (d) Appeals: None

(e) Other Planning Matters

Planning Applications received during August: Since no PC meeting is scheduled for August, it was proposed, and agreed, that email discussions would be held in respect of any PAs received during this period. NC/ All

Neighbourhood Plan: Cllr Price advised that the NP Working Party is in the process of analysing survey responses. Planning professional, Ian Poole, is to review in detail the substantial response received from Suffolk County Council, and the professional report commissioned by some residents around Pear Tree Farm.

Village Shop: Nothing to report.

Affordable Housing: A response is awaited from Anne Bennett in this regard. It was agreed that she would be asked to attend a separate meeting on 4 October instead of 6 September. (Post meeting this was confirmed.) Clerk

Mobile Telephone Mast: Cllr Burr had raised the topic about the previous notification received in this connection. Those circumstances were discussed. Cllr Price advised that reception is improving with mobiles now using wi-fi. Cllr Burr asked if there was any intention of including this item within the NP. Cllr Price advised that Community Action 10 within the Draft Plan encourages the improvement of mobile 'phone signals. However, he is not hopeful that a suitable mast will be possible.

Possible Use of s106 Monies: Cllr Burr reported that he had been in communication with Nick Elliott of BDC re this matter and is currently awaiting receipt of the relevant forms. Cllr Chappell advised that he has the previously completed questionnaires in this regard, if required. DB

17/043 Green, Cemetery and Churchyard

Cemetery

Fallen Headstones: Cllr Pask reported that Mr John Kemp had offered to assist with these headstones, when required. It is hoped that Cllrs Pask and Brearley will be able to produce a H&S plan incorporating frequent inspections. JP/MB

Damage by Deer: Cllr Pask reported that John Kemp, is currently seeking a suitable gate to deter deer access to the Cemetery.

Scattered Orchard Project Fruit Trees: These are now suitably protected.

The Green

Trees on the Green: Having discussed the proposed expenditure in respect of a survey of the trees, and the subsequent future plan, Cllr Brearley was authorised to confirm the provisional order for a survey (circa £450 + VAT) and instruct LSPD Ltd as per their quotation previously circulated. MB

Residents of the Green: Nothing to report. MB

Tree Safety Policy: The Tree Safety Policy (previously circulated) was accepted. MB

Parsons Walk: Discussions re ownership were held during which it was confirmed that previous research by HPC had suggested that this is owned by Messrs Greene King and not HPC, so the PC is unable to apply, or recommend, any top dressing to possibly improve drainage. consider any top dressing to possibly improve drainage. Cllr Pask offered to speak to the Manager at The Crown on the subject of the overhanging tree there. Depending upon the outcome, it may be found necessary to write formally to Greene King. JP

17/044

Grass Cutting: Cllr Pask advised that she is to speak to Oliver Cornish re the piece of land previously designated as a wildflower area. JP

Highways and Footpaths

- Resurfacing/shared space: The buff pads have now been installed. White lines have been erroneously placed along that part of the B1066, which is south of The Row. Highways will be requested to leave these off future repainting schedules. NP

- Possible Speed Limit Change: To be considered by Speed Panel on 24 July.
- Shimpling Road opp Cawstons: Paul Gant of Highways had confirmed that

the problem here had arisen due to vehicles trying to avoid overhanging trees at 'Fosters' opposite. Contact will be made with 'Fosters' in this regard.

- Pothole – Bury Road (after Swan Farm Bungalow towards BSE): Very deep and dangerous, and likely to give rise to insurance claims. Clerk
- 17/045 - Bell Hill: Water has been running down here; Anglian Water will be contacted.

17/046 Correspondence: Information re Possible New Warding Arrangements had been circulated.

- Matters of report only: With the PC's insurance renewal due in October, it was agreed that alternative quotations would be sought. Clerk
- 17/047 Budget Review: Cllr Chappell and the Parish Clerk are to review expenditure to date against budget with a view to confirming/revising current figures. NC/
Clerk

Date of next Meeting: Wednesday 6 September at 7 p.m. in the Boxted & Hartest Institute.