

Hartest Parish Council

Minutes of the Parish Council Meeting held in the Institute on Wednesday 4 January 2017 at 7pm.

Present: Cllrs Chris Browning (Chair), D Burr, W Luttmann-Johnson,
Jo Pask and Nick Price

In Attendance: Co Cllr R Kemp and Dist Cllr J Long

16/110 Apologies for absence: Cllrs Neil Chappell and Nick Price

16/111 Approval of Minutes of Meeting held on 14 December 2016: These were approved and signed.

16/112 Matters Arising: None

16/113 Declarations of Interest: Cllr D Burr re Agenda Item 9c Planning - Pear Tree Farm Bungalow PA. Members agreed that, since the PA site merely partially abutted Cllr Burr's property, it was considered to be just a matter of amenity.

16/114 Public Forum: No public present.

16/115 County Councillor's Report: Co Cllr Kemp's January report had been received, and is attached. Cllr Kemp advised that he believes he would be able to fund circa £2k, from his Minor Highways Budget, for the purchase of 2 Speed Indicator Devices Providing Hartest meets the criteria in this connection.

16/116 District Councillor's Report: Dist Cllr Long wished the PC Members a Happy New Year and advised that, at BDC's last Full Council Meeting on 20 December, a vote was taken to change from the current system of Council to a Cabinet/Leader model. The vote was in favour of this change, which is expected to come into effect after the next Full Annual Council Meeting. Once instigated, no change to the system could then be made for 5 years.

16/117 Finance & Administration

(a) Bank Balances as at 30.11.2016: Current: £8,663.88
Savings: 15,714.74: Total: £24,378.62

(b) Receipts: £100: Burial Mrs S Kirchner and UKPN Wayleave: £11.04

(c) Bank Reconciliation: To be circulated.

(d) Review of Actual Expenditure/Budget: These documents were reviewed. As the budget figures were found to be quite close to actual expenditure (and no major projects currently planned), it was agreed to use the same budget figures for 2017/18.

(e) Precept 2017/18: Members agreed to seek £10,921 (reflecting a 2% increase on a Band D property) in the light of anticipated expenditure and cancellation of previous grant. The instruction to BDC in this connection was accordingly signed. Clerk

(f) Payments

The following were approved for payment:

OGS Cornish: Grounds Maintenance: October - December 2016: £877.50(100158)

Clerk: Salary: £557.99 plus mileage £30.60 = £588.59 (100159)

HMRC: Oct-Dec: PAYE: £128.20 (100160)

Clerk: 6.10.16: Car parking (£1.50) and mileage (16) from home/bank to transfer funds and obtain Cllr Pask's countersignature to drawn cheque: £8.70(100161)

Clerk: 6.10.16: Printer paper (£2.50) and Misc stationery (£12.02): £14.52(100162)

Boxted & Hartest Inst: Hall Hire: 1.9 (NP): £27 and 7.9.16: £18: Total £45.00(100163)

Boxted & Hartest Inst: Hall Hire: 5.10 & 2.11 (both PC): Total £45.00 (100164) Clerk

16/118 Planning

- (a) Decisions Received: None
- (b) Withdrawn Applications: None
- (c) New Planning Application
B/16/01688: Pear Tree Farm Bungalow: Application for Certificate of Lawfulness for an Existing Use: Use of dwelling without complying with agricultural occupancy condition imposed upon planning permission S/71/87/M (Granted in 1971).
Members agreed to support this application. Clerk
- (d) Tree Preservation Order/Tree Conservation Area applications: None
- (e) Appeals: None
- (f) Other Planning Matters
Neighbourhood Plan: Cllr Pask advised that the next NP Meeting is to be held on 16 January (with a possible subsequent meeting). It is hoped to circulate the final draft Plan prior to the February PC Meeting, when ratification will be sought. General approval to the Plan will be sought by end February.
Village Shop: Nothing to report.
Affordable Housing: Currently awaiting response from Tom Barker; it is hoped that he will be able to attend HPC meeting in February. Cllr Burr advised that he would be circulating a draft letter for BDC with a possible alternative solution to the issue (if found necessary). DB
Possible Listing of School: Cllr Burr confirmed that this application had been rejected by BDC, and that there are no grounds for appeal.
Section 106 Funding: Cllr Burr is to investigate the possible use of this money to fund a children's play area; likely siting – adjacent to water pump on the Green. A consultation exercise would be conducted. Cllr Burr was recommended to visit the play areas at Brockley, Lawshall and Shimpling. DB
Cllr Burr confirmed that there is no prospect whatsoever of using the School's play area or swimming pool due to the School's security regime . DB

16/119 Green, Cemetery and Churchyard
Cemetery

- (a) Cemetery
Fallen Headstones
Cllrs Luttmann-Johnson and Pask are to visit the Cemetery in this regard. WLJ/JP
Overhanging Branches
One quotation had been received, another is awaited.
- (b) The Green
Fields in Trust: Cllr Luttmann-Johnson ran through the information provided during a telephone conversation with this charity. Based on those details provided, and the fact that the charity currently has no funding available, it was agreed that no further action would be taken in this regard.

16/120 Highways and Footpaths

- Resurfacing/shared space
In Cllr Price's absence, there was nothing further to report re the two buff coloured pads awaited for The Row.
- 'Whitcroft', The Row: Paul Gant of SCC is to speak to resident re possible road narrowing signs.
- Request for Extension of 30 mph Speed Limit
Cllr Chapple is to be asked to provide an update. NC
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- Outstanding Repairs: Update to be expedited. Clerk
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- Hedge from PC Notice Board: The remainder of this hedge is to be done in February. Paul Gant of SCC is to be asked to visit the owners and advise re the remaining work and show them an ownership plan.
Once a date is agreed, Cllr Browning would hope to be present, if possible.
Many residents had commented on the excellent job done to date, making the path so much easier to negotiate for all. Thanks were extended to Cllr Pask

and Mr Stone in this regard.

JP/CB

- Hedge at BT Exchange, Lawshall Road: Cllr Pask reported that BT will be proceeding with the remaining work to be done.

- Rogers Lane: Although reported to SCC, no work had yet been undertaken. This is to be expedited. (Post Meeting, it was confirmed that the fallen branch remains to be cleared.)

Clerk

- Speed Indicator Device: Cllr Browning sought Members' reaction to seeking one of these signs, which would be required to be moved regularly between SCC approved locations, as opposed to the current situation, where SCC provides such a sign on a rotational basis. Discussion ensued as to the preferred locations (which would, in any event) have to meet SCC's criteria. Cllr Burr suggested that, if the opportunity to purchase a SID were foregone, we might find that the current SCC service is withdrawn.

16/121 Correspondence: None

16/122 Matters of report only: None

16/123 Matters for consideration at next meeting

16/124 Date of next Meeting: Wednesday 1 February 2017 at 7 p.m. in the Institute

16/125 The meeting closed at 2045 hours

Approved at the PC Meeting held on 6 February 2017
