

Hartest Parish Council

Minutes of the Parish Council Meeting held in the Institute on Wednesday 13 January 2016 at 7pm.

Present: Cllrs Chris Browning (Chair), Neil Chappell, Jo Pask, Nick Price
and Phil Quaife

In Attendance: Parish Clerk

ACTION

- 15/096 Apologies for absence: Co Cllr Richard Kemp and Dist Cllr J Long
- 15/097 Approval of Minutes: The minutes of the meetings held on 14 October and 2 December 2015 were approved and signed.
- 15/098 Matters Arising: None
- 15/099 Declarations of Interest: None
- 15/100 Public Forum: No members of the public present.
- 15/101 Police Report: The Police report had been noted.
- 15/102 County Councillor's Report: Cllr Kemp's report had been circulated from which it was noted that Primary School applications have to be submitted by 15 January. A new 'Sugar Smart' Campaign has been launched. Standards in care homes; those rated as 'good' has increased from 15 to 73 since last report in October. The consultation over the future of 8 Suffolk school centres for additional needs pupils had been delayed and is now to commence on 14 October.
- 15/103 District Councillor's Report: Cllr Long had asked the Parish Clerk to extend his best wishes for 2016 and apologised for his non-attendance at the meeting owing to the change of date. The last Full Council Meeting at Babergh had dealt with licensing in respect of Gambling, Drinking and Taxis. The next BDC Full Council Meeting is to be held on Wednesday 20 January at 1730 hours; the main agenda item is CIL.
- 15/104 Finance & Administration
Bank Balances as at 30 December 2015: Current: £2,751.97, Savings: 22,053.74, Total: £ 24,805.94
- (a) Receipts:
£10.67: UKPN Wayleave payment re Churchgate House
£100.00: W A Deacon: Burial of Mrs S King
- (b) Payments
Boxted & Hartest Institute: Hall Hire 14.10 and 13.11.15: £36.00
Ecosystems: Felling of Lime Tree on Green: £588.00
The above invoices were approved for payment.
- (c) Budgets and Precept 2016/17: Having studied the example calculations provided by BDC, Members agreed to apply for an increase, which would result in a Band D Council Tax increase of 2% (i.e. £47.18). A total income of £10,589 (Precept) plus £22 (Grant) would provide £10,611. The Precept Claim Form was therefore completed, signed and countersigned. It was agreed that the budgets for the new financial year would remain as for this financial year.
Cllr Price advised that Suffolk Wildlife Trust had completed its survey in connection with the Neighbourhood Plan (from the bridge

right through the village). The scope of this survey had been extended, but at no extra cost. It was agreed that Cllr Price could ask SWT to address its invoice the sum of £300+ VAT in this regard to the PC. Cllr Price reminded Members that the PC had authorised £1.5k of funds to be used in respect of the Housing Needs Survey carried out by UCS. An invoice in this regard (£1,250k + VAT) is expected shortly. Such sum would bring the NP costs very close to that agreed, once the VAT has been recovered.

A discussion was held re our agreement with Mr Cornish. His prices had been held, since commencement (with the exception only of the new land in the Cemetery). It was agreed that Mr Cornish does an excellent job and that he would be asked to confirm that he would be happy to continue for the coming year at the current rate. The letter in this regard would first be circulated to Members.

- (d) PC Vacancies: Two applications had been received. Mr Phil Quaife was in attendance; it was agreed to co-opt him and, after signing the Declaration and Acceptance of Office Form, he joined Members.

Planning

- (a) Decisions Received

B/15/01676: All Saints Church Reduce height of Yew Trees
B/15/01345 and B/15/01344: Hartest Place: Erection of single storey rear extension. Demolition of porch and insertion of new sash window on north east elevation. Replacement door and windows on south west elevation. Insertion of new doors fixed glazed and solid panels to south east elevation. Internal works including the removal of existing staircase and new opening in studwork. Insertion of new opening through flint wall. Change of exterior colour to Church Cream.

- (b) Withdrawn Applications: None
(c) New Planning Applications: None
(d) Tree Preservation Order/Tree Conservation Area applications: None
(e) Appeals: None

Other Planning Matters

Planning Filing Cabinet: A meeting at the Church was scheduled.

Neighbourhood Plan: A consultation is to be issued in March. The options in this regard are currently under consideration.

Village Shop: A conversion quotation had been received. A discussion is to be held, when it will be decided as to the information to be provided to the Landlord of The Crown, which it is hoped to do within the next two weeks.

Meeting with James Cartlidge MP: A discussion was held as to what issues could be included at such a meeting with which he could help (e.g. SCC's PA re land to r/o School and Broadband). Any other ideas with which he might be able to help should be notified to NP.

Affordable Housing: To be included as part of the NP

Section 106 Money: Cllr Pask stated that a green oak post is required along with the capping off of the two remaining wells. A check is to be made with Paul Gant in this latter regard before taking any action.

Community Emergency Planning: No attachment to the email had been received; this would be expedited and the item placed on next month's agenda. Once received, it would be agreed as to where it should be circulated/placed.

S106 Money/Land behind the School: Mrs Burr has this in hand.

Green, Cemetery and Churchyard

- (a) Cemetery

Headstones: Cllr Price offered to investigate possible suitable

15/105

adhesives to deal with this problem as a temporary measure.
Cllr Pask had offered to obtain quotations from stonemasons etc re permanent repair solutions.

Extension Layout:

Possible layout plan awaited from Mr Ian Leigh.

(b) The Green

Ditch near Parsons' Walk: Enquiries as to progress are to be made with Co Cllr Kemp in this regard.

Queen's 90th Birthday – Possible Celebrations: It had been agreed to unveil the new water pump on the 11 June and have a picnic/ art show on the Green.

15/106 The possibility of a fair being held on the Saturday was also suggested as well as asking Terry Waite be asked to officially open the proceedings.

Diseased Horse Chestnut Tree: This tree had been felled.

Highways and Footpaths

Traffic Management: Following the Informal village meeting held on the 3 December, which some 30 people attended, Cllr Price advised that several views were forthcoming and about 10 people were prepared to meet on a few occasions. The next meeting is to be held at The Crown on Monday 18 January.

Hartest Hill (Top of): Repairs to road edge (orange plastic fencing installed has fallen over) and Reinstatement of Post Box awaited. Both items would be chased. The drainage problems in this area (believed to be blocked/broken drains) had also recently been brought to the attention of SCC. The required work would also be chased.

Hartest Hill (Bridge): 'Narrow Bridge' sign has been installed at the foot of Hartest Hill.

Lawshall Road: Dist Cllr Long advised that he would take appropriate action re the flooding at the lower part of this road, if requested. To be checked with Cllr Long.

Village Road, School Parking and Pavement: Nothing to report.

Footpath No 8: Cllr Pask has reported to SCC that there is no wire netting on railway sleeper bridge, which, consequently, is slippery. Advice had been received that this is to be checked and wiring installed if found necessary.

Jack's Bench, Hartest Hill: Action awaited by Paul Gant of SCC (update to be obtained).

Pot Hole outside Swan Farm Bungalow: Cllr Pask reported that a very large pot hole had appeared causing damage to the wheels of three cars one evening. This was repaired on the night it occurred, but there is damage to the verge towards Hartest still requiring attention.

15/107 Correspondence: None

15/108 Matters of Report Only: None

15/109 Matters for Consideration at the next meeting: None

15/110 Date of next Meeting: Wednesday 3 February 2016

Approved at the PC Meeting held on 13 January 2016

