

# Hartest Parish Council

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## Minutes of the Parish Council Meeting held in the Institute on Wednesday 3 February 2016 at 7pm.

Present: Cllrs Chris Browning (Chair), Neil Chappell, Jo Pask, Nick Price and Phil Quaife

In Attendance: Parish Clerk

### ACTION

- 15/111 Apologies for absence: Co Cllr R Kemp
- 15/112 Approval of Minutes: The minutes of the meeting held on 13 January were approved and signed.
- 15/113 Matters Arising: None
- 15/114 Declarations of Interest: None
- 15/115 Public Forum: Mr W Luttmann-Johnson had submitted an email application to join the Parish Council. Members were delighted to invite him to join them (following Mr Luttmann-Johnson's completion of the required Declaration of Acceptance of Office form).
- 15/116 Police Report: No report had been received.
- 15/117 County Councillor's Report: January's report had been circulated, but none received for February.
- 15/118 District Councillor's Report: Cllr Long noted that, in view of the Queen's forthcoming birthday celebrations, the village sign is looking in need of a clean. Cllr Price was thanked for offering to deal with this. Cllr Long also congratulated Cllr Luttmann-Johnson on his appointment. A full BDC Council meeting had been held in January, when the Community Infrastructure Levy was passed (in place of s106). Cllr Long is to email the documentation in this regard citing the costs to be levied. For example, a developer is required to pay CIL rates according to the number of dwellings being constructed. A total of 5,975 new dwellings are required to be built in the District in order to meet Central Government stipulated targets. In this connection, Neighbourhood Plan villages would receive 25% of CIL (rather than 15%).  
Lower Lawshall Road Flooding: Cllr Long advised that this is now relatively clear of water and the steps from Green View have been cleared, however Cllr Long is to ask for this to be done again. Top of Top of Hartest Hill: Cllr Long advised that the long standing damage to the kerb here was caused by lorries.  
Postbox Hartest Hill: Cllr Long advised that the Royal Mail is seeking a minimum of 25 letters/day to be posted in each post box in order to make collections economical. It is noted that Co Cllr Kemp is endeavouring to obtain the return of the renovated postbox to this location.
- 15/119 Finance & Administration  
(a) Bank Balances as at 31 January 2016: Current: £2,751.97, Savings: 22,053.74, Total: £24,755.61 (and not £22,805.73, as shown on agenda).  
(b) Receipts:  
£10.67: UKPN Wayleave payment re Churchgate House  
£100.00: W A Deacon: Burial of Mrs S King

NP

JL

RK

- (c) **Payments**  
 Boxted & Hartest Institute: Hall Hire 14.10 and 13.11.15: £36.00  
 Ecosystems: Felling of Lime Tree on Green: £588.00  
 University Campus Suffolk: Analysis of Affordable Housing Survey: £1,500.00  
 The above invoices were approved for payment. Clerk  
 The grounds maintenance contract situation is to be reviewed in September (Oliver Cornish believes the current contract has another year to run). Clerk
- (d) **PC Vacancies:** Mr William Luttmann-Johnson was invited to join Members after signing the Declaration of Acceptance of Office Form. One vacancy remains to be filled. ALL
- (e) **Assignment of Councillors' Tasks:** Cllr Price suggested that now might be a useful time to ask our new Members to consider what aspects of the PC's work would be of interest to them. Clerk/ALL
- (f) **Community Facilities:** The email received from the Communities Officer of BDC/MSDC, which had been circulated to all Members, was read out. On the basis of the questions raised, it was agreed that the PC would respond as follows: (i) Our Village Hall (i.e. the Boxted & Hartest Institute) is in a very good condition, but is expensive to maintain; any contribution would be very well received. (ii) Residents very much need a village shop; some progress is being made in that connection, but any contribution would be gratefully received. Clerk
- 15/120 **Planning**
- (a) **Decision Received: Permission Granted:**  
 B/15/01494/FHA and B/15/01497/LBC: Pompes, Shimpling Road:  
 (i) Single storey side/rear extension, (ii) Erection of cart lodge and demolition of lean-to addition and detached outbuilding
- (b) **Withdrawn Applications:** None
- (c) **New Planning Applications:**  
 B/16/00001, Pampas, 15 The Row: Erection of replacement detached garage and change of material, and alterations to porch under previous PP B/07/01824.
- (d) **New planning applications received since the date of this notice:**  
 B/16/00054: Windrush, Somerton Road: Erection of 1 no detached dwelling (following demolition of existing), revised scheme to previously approved B/15/00090/FUL.  
 Members were happy to support the aforementioned applications.
- (e) **Tree Preservation Order/Tree Conservation Area applications:**  
 None
- (f) **Appeals:** None
- Other Planning Matters**
- Planning Filing Cabinet:** Nothing to report.
- Neighbourhood Plan:** Cllr Price advised that the various NP Issues and Options are being sorted out, with the intention of presenting this at the final informal meeting with residents at 1000 hours on 19 March. It is intended that the Community would choose in this regard. This is the NP's main focus at the moment and it is hoped key people will be invited to attend and register. NP  
 Cllr Price advised that he is to apply for a further grant of £3,750 (part of £8k available to NPs) in order to fund Ian Poole's further Work on the Neighbourhood Plan. NP
- Village Shop:** It was noted that more figures had been received and circulated within the Village Shop Working Party. NP
- Meeting with James Cartlidge MP:** Cllr Price had met with our MP, who has a background in Planning and Housing. James Cartlidge had advised that it is well worth trying to provide some housing - rather than having it foisted on us. The other issues discussed were the School playing field, which hasn't progressed due to cost implications of ideas put forward by SCC.  
 It is hoped to get Planning on side first and then seek grant funding.

The Head of the School Governors has been asked if it might be possible to consider parking on the playing field. NP  
 They are looking to spend some money on the access.  
 If some cars can be shifted from the B1066, that would help so much. It may be found possible to spend some s106 money in this connection. NP  
 Affordable Housing: Nothing to report. NP  
 Community Emergency Planning: Email to be re-sent. Clerk

15/121

Green, Cemetery and Churchyard

- (a) Cemetery  
Headstones: Cllr Price had located a suitable adhesive and is to do a trial run on two headstones initially. NP  
 Cllr Pask is to obtain quotations from stonemasons etc re permanent repair solutions. JP
- (b) Cemetery Extension Layout: JP  
 Cllr Pask is to ascertain progress in this regard.
- (c) The Green  
Ditch near Parsons' Walk: Nothing further to report in Cllr Kemp's sickness absence. RK  
Queen's 90<sup>th</sup> Birthday – Possible Celebrations: Cllr Pask advised that the water pump is currently being blasted. David Burr has proffered a concrete base, which may be suitable for the water pump. Cllr Pask is arranging to meet with an engineer re safety/suitability of the proposed pump location (whilst also checking out the safety of another two springs, which require capping). JP  
 Cllr Pask is also to ask Mark Last if he would be able to provide an oak post for the pump. It will then be necessary to find some lead with which to cap it in order to preserve the wood. Terry Waite has agreed to unveil the new pump.  
 It was noted that it will also be necessary to sort out some means of drainage from the area. JP  
Bonfire Area: Cllr Pask asked if Members would agree to her asking Oliver Cornish as to what he might be able to do in trying to recover this area, where the pump is to be situated and where bonfires have been held over many years. This was approved.  
Avenue: Cllr Pask advised that this area is getting into a very bad condition with vehicles. Advice will be sought from Paul Gant. JP Clerk  
Hartest Fete: Rev Prigg had sought permission for the Church and School to use the Green for this event on the 29 August 2016. Members were happy to approve this, providing there is appropriate public liability insurance in place. Clerk

15/122

Highways and Footpaths

Traffic Management: White Lines: Cllr Price reported that a Mr Peter Fisher has been able to assign a Highways Engineer, with traffic calming experience, to review the ideas of the village's Highways Group. It is hoped to have his recommendations by the end of this month and to organise a meeting of the Highways Group on the 22 February. NP

Village Road, School Parking and Pavement: See Min 15/120 (f) above.  
Parking on the Green: Cllr Pask advised that, due to parking around the Green, the verges are being badly damaged by service vehicles, such as the refuse tenders having to give a wide berth. After a lengthy discussion on the matter. Cllr Price suggested that Members should take a look at the area in question and review at the next meeting. ALL  
Hartest Hill (Top): Repairs to road edge are to be expedited with SCC Highways. Clerk  
 Reinstatement of Post Box is awaited. The drainage problems in this area (believed to be blocked/broken drains); this work is also to be chased. Clerk  
Lawshall Road: See 15/118 above.

- Footpath No 8: Possible installation of wire netting on the railway sleeper bridge is to be expedited. Clerk
- Jack's Bench, Hartest Hill: Update to be obtained. Clerk
- Pot Hole outside Charity Farm, Somerton Road: Cllr Chappell advised that his neighbour had placed two warning signs here, where the surface is breaking up. Clerk
- 15/123 Correspondence: The PC was advised of a petition seeking improved mobile telephone signal in South Suffolk. It was agreed that this is definitely needed. The petition is to be displayed in the Crown PH and the Institute and placed on the web site. JP
- 15/124 Matters of Report Only: None
- 15/125 Matters for Consideration at the next meeting: Broadband reception  
It was noted that the centre of the village is the worst location for Reception. Apologies received from Cllr Pask. Clerk
- 15/126 Date of next Meeting: Wednesday 2 March 2016
- The meeting closed at 2016 hours.

**Approved at the PC Meeting held on 2 March 2016**