

Hartest Parish Council

Minutes of the Parish Council Meeting held in the Institute on Wednesday 13 April 2016 at 7pm.

Present: Cllrs Chris Browning (Chair), Neil Chappell, Will Luttmann-Johnson, Jo Pask and Nick Price

In Attendance: Co Cllr Richard Kemp, Dist Cllr James Long, 1 Member of the Public and Parish Clerk

ACTION

- 15/144 Apologies for absence: None
- 15/145 Approval of Minutes: The minutes of the meeting held on 2 March were approved and signed.
- 15/146 Matters Arising: None
- 15/147 Declarations of Interest: None
- 15/148 Public Forum: One resident was in attendance re Item 10c (PA B/16/00266/FHA: 10 The Row: Erection of 2 no Detached Outbuildings (retention of)).
- 15/149 Police Report: No report had been received.
- 15/150 County Councillor's Report: Co Cllr Kemp's April report had been circulated, and is attached, in which he mentions that Cllr Mark Bee is resigning as SCC Leader. According to the figures, released under Freedom of Information laws, there were almost 3 incidents daily of racism in primary and secondary schools (494 in 2013/14). A police chief is calling on motorists to ride and drive defensively and think "what could go wrong" as officers support a think bike and ride safe national campaign. The proposed Devolution Bill has been announced. Clare Country Park may, in future, be locked overnight. Cllr Kemp had circulated Mr Morgan's report re Parsons Walk and we are now awaiting his attention.
- 15/151 District Councillor's Report: Cllr Long reported that BDC's AGM is to be held on 26 April at 10 a.m. All are welcome to attend.
- 15/152 Finance & Administration
Bank Balances as at 30 March 2016: Current: £4,406.34, Savings: £15,053.74,
Total: £19,658.08.
(a) Receipts: Credit received from Barclays to cover notified bank charges.
(b) Payments
BDC: Litter & Dog Bin Emptying Service 2015: £74.11
Ecosystems: Felling and grinding of Horse Chestnut on Green: £780.00
Hall hire: 3.2 and 2.3.16 (PC): £45.00 and 19.3.16 (NP): £45.00
SALC: 6 months' payroll service to 31.3.16: £16.80
Clerk: 9.3.16: Printer Paper: £5.00
The above were approved for payment.
The following payments were ratified:
Clerk's Salary Payment (as per email) Jan-Mar: £581.16

(£569.91 + Mileage £11.25)

HMRC: PAYE (as per email): Jan-Mar: £235.60

Quotation: Mr Cornish's verbal quotation of £100 to "make good the burnt patch on the Green" was discussed. Cllr Pask confirmed this sum includes sufficient fresh top soil to replace that to be removed before seeding.

Cllr Pask is to ask Mr Cornish to proceed.

- (c) PC Vacancies: Former Cllr David Burr had expressed a willingness to be co-opted and was welcomed. Once his Declaration and Acceptance of Office had been signed, he joined Members.
- (d) Expenditure & Income Schedules: The revised schedules had been circulated and are to form the basis of the Annual Accounts.

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Clerk

Planning

- (a) Decisions Received: Permissions Granted:
B/16/00054/FUL: Windrush, Somerton Road: Erection of 1 no Detached Dwelling (following demolition of existing). Revised scheme to that previously approved under B/15/00090/FUL.
B/16/00212/TCA: Brickhouse Farm, Blind Lane: Trim and reduce 3 no Yew Trees, crown and thin 1 no Yew tree and thin 1 no Ash tree to reduce lowest limb to first growth point.
- (b) Withdrawn Applications: None
- (c) New Planning Application: 10 The Row: Erection of 2 no Detached Outbuildings (retention of). Members considered this application and BDC is to be requested to make an urgent site visit, as the submitted plans do not accurately reflect the actual site layout. Based on the current, incorrect information, the PC felt it could only object to this proposal.
- (d) New planning applications received since the date of this notice: None
- (e) Tree Preservation Order/Tree Conservation Area applications: None
- (f) Appeals: None

Clerk

Other Planning Matters

Planning Filing Cabinet: Nothing to report.

Neighbourhood Plan: Cllr Price advised that the meeting held on the 19 March was well supported with over 40 residents attending. The results of that meeting were issued shortly before the PC Meeting.

It was established that residents would like an environmental led Neighbourhood Plan (i.e. one which would allow the historical and natural environment to guide any developments). Re possible housing growth, it was agreed that this should match the developments over the last 10-10.5 years. It was noted that the Plan can only cite a minimum number of dwellings. To ensure that there is no conflict with Policy; this Neighbourhood Plan should run alongside Local and National policies.

Cllr Price added that this would now guide the drafting of the Plan. It was anticipated that, in line with the comments received, it was likely that any developments would be small. All the environmental aspects of the Plan need to be completed. It is hoped to have the draft available by the Autumn for general consultation. Cllr Price added that BDC has a statutory obligation to support Neighbourhood Plans.

On behalf of the PC, Cllr Browning thanked Cllr Price and all the members of the NP Working Party for all their efforts, and the vast amount of work done in this regard.

Village Shop: Cllr Price reported that a community shop is unlikely to be able to use an outbuilding of The Crown PH.

Affordable Housing: Cllr Price reported that the Housing Needs Survey had demonstrated a housing need, but not in that critical

area. If it is hoped to support an AH need, it would be helpful to obtain letters of support from interested parties. The NP could support such a plan but the PC could take it on. It was felt that, if the PC is interested in trying to alter the older age profile of the village, then the opportunity should be grasped. Cllr Price added that, if the PC wishes to support AH, perhaps a goal/aspiration in this regard could be included within the Plan. Other topics touched upon were current s106 monies (and how to access them) and possible Community Land Trusts. The current s106 totals (and expiry dates) are to be advised in readiness for the next PC Meeting.

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Green, Cemetery and Churchyard

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(a) Cemetery

Headstones: Cllr Pask advised that she had asked Cllr Price to postpone trying out the adhesive method. Following discussion, it was agreed that this would be tried out.

Quotations from stonemasons: Cllr Pask had obtained a quotation of £200/half day to make good a few of the headstones.

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(b) Cemetery Extension Layout:

Cllr Pask advised that all the measurements have been established, and it is hoped that a scaled plan will be available in the near future.

(c) Cemetery Gates: Cllr Pask reported that one gate has dropped and is rubbing, but the post hasn't moved. It was believed that it would be necessary to remove the coach bolts and re-hang the gate (adjusting by 1/2"). The Parish Clerk is to check back through the PC's records to establish who has previously undertaken such work.

Clerk

(d) The Green

Ditch near Parsons' Walk: Refer Minute 15/150 above.

Queen's 90th Birthday – Possible Celebrations: Cllr Pask advised that a meeting is to be held next week in this regard.

Water Pump: Cllr Pask advised that an engineer had located the well.

'A' Boards: Cllr Pask mentioned that there are two 'A' boards positioned on the Green by the Crown; one advertising for a new Manager and one the Crown's opening hours. Since it was presumed that the vacancy board would be removed as soon as possible, the PC agreed that it had no objections on this occasion.

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Highways and Footpaths

Highways Issues and Shared Space Initiative: A meeting with Paul Gant is now being held tomorrow. Cllr Price advised that he hopes this will concentrate first on road markings, e.g. colouration change on road surface where the road narrows. Cllr Price felt that the fewer markings renewed, the greater the change in drivers' behaviour. Cllr Browning emphasised

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the need for side lines – especially in conditions of limited visibility.

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Village Road, School Parking and Pavement: To be discussed with Paul Gant.

Matters of Report Only:

Matters for Consideration at the next meeting: s106

Date of next Meetings:

Wednesday 27 April (Annual Parish Meeting) 7.15 p.m. for 7.30 p.m.

Wednesday 4 May (Annual Meeting) – 7 p.m.

The meeting closed at 2055 hours.

Approved at the PC Meeting held on 4 May 2016

