

Hartest Parish Council

DRAFT Minutes of the Parish Council Meeting held in the Institute on Wednesday 2 November 2016 at 7pm.

Present: Cllrs Chris Browning (Chair), David Burr, Neil Chappell, Jo Pask and Nick Price

In Attendance: Dist Cllr J Long and Parish Clerk

16/079 Apologies for absence: Co Cllr R Kemp, Cllr Luttmann-Johnson

16/080 Approval of Minutes of Meeting held on 5 October 2016: These were approved and signed.

16/081 Matters Arising: None

16/082 Declarations of Interest: None

16/083 Public Forum: No members of the public present.

16/084 County Councillor's Report: Co Cllr Kemp's November report had been received, and is attached, in which mention is made of the following: Suicide Prevention Strategy, dangers of illegal tobacco, and Sudbury Bus Station Design.

16/085 District Councillor's Report: Cllr Long advised that Mr Arthur Chavonia has been appointed as Joint Chief Executive for BDC and MSDC. Previously Strategic Director at Suffolk Coastal and Waveney District Councils, Mr Chavonia takes up his new role in the New Year. A discussion then followed re the proposed transfer of the two authorities to Endeavour House in Ipswich, the possible establishment of 'hubs' and 'spokes' and the future of BDC's Corks Lane and MSDC's Needham Market current premises.

16/086 Finance & Administration

(a) Transfer of hartest.com website hosting to Community Action Suffolk. This transfer was agreed following SCC's decision to cease hosting onesuffolk web sites.

(b) Bank Balances as at 30.9.2016: Current: £4,598.95
Savings: 25,714.74: £25,650.99 Total: £30,313.69

(c) Receipts: None

(d) Bank Reconciliations: The reconciliations for the period April-September had been circulated.

(e) Review of Actual Expenditure/Budget: Draft documents had been circulated, and are to be discussed at the December meeting.

(f) Precept 2017/18: To be discussed at the December Meeting.

(g) 2017 Schedule of Meetings: These had been circulated and approved.

(h) Water Pump Valuation (for insurance purposes): Cllr Pask (who had generously donated this to the Parish) recommended an insurance value of £500 to cover both the pump and its trough. This was agreed.

(i) Local Council Administration: The Clerk was authorised to replace the PC's current 6th edition with the latest (10th edition) at a cost of £73.60.

(j) Review of Councillors' Responsibilities: Existing and suggested schedules of Responsibilities in this connection had been circulated and a discussion followed. It was agreed that Cllrs Pask and Luttmann-Johnson would jointly deal with the Cemetery, trees, green, potholes and footpaths. Cllr Burr would assume responsibility for the recommendation of s106 projects to ensure that the money currently allocated is spent within the required timeframe.

Clerk

Cllr Price would continue with the Neighbourhood Plan and share Highways with Cllr Chappell.

- (k) Payments: The following were approved:
SALC: Six months' payroll service (to 30.9.16): £18.00 Chq 100155
Transfer of hartest.com to CAS: First annual payment: £60.00 Chq 100156

16/087 Planning

- (a) Decisions Received
Permissions granted:
B/16/01004: Touchstones, The Row: Erection of single storey rear extension, replacement windows and doors, external cladding, alterations to vehicular access/drive.
B/16/009661: Laurel House, Melford Road: Erection of triple garage, alteration to driveway access, erection of single storey rear extension.
- (b) Withdrawn Applications: None
- (c) New Planning Applications: None
- (d) Tree Preservation Order/Tree Conservation Area applications: None
- (e) Appeals: None
- (f) Other Planning Matters
Neighbourhood Plan: Cllr Price advised that the next draft of the Plan will be circulated on Friday ahead of the working group meeting on 8 November. Following the meeting, he hopes to circulate copies to all Councillors. Cllr Price raised the proposal to list part of the Crown garden, e.g. meadow, wood to the rear and car park (for the view), etc. In that respect, Greene King will need to be consulted. NP
- Village Shop: Various options were discussed, but no conclusions reached.
- Affordable Housing: Tom Barker's discussions with BDC may impact on this matter.
- Possible Play Area: Cllr Price reiterated the village has no public play facilities and, with time limited Section 106 money available, believes councillors have a responsibility to consider new facilities. Certainly, it was agreed that, in this connection, it would be necessary to consult the villagers to confirm their requirements. NP
- School Swimming Pool: Whilst considering the aforementioned play area, possible support in this connection should also be considered re s106 money. NP/DB

16/088 Green, Cemetery and Churchyard
Cemetery

Green, Cemetery and Churchyard

- (a) Cemetery
Fallen Headstones
Cllr Pask reported that a further article had been placed in 'Contact' advising of this problem and seeking responses from relatives of the deceased. To date, three had been received. Cllr Pask also commented on the excellent work Mr Cornish had done in the Cemetery.
Overhanging Branches
Following a telephone call re this in connection with the Cemetery, Cllr Pask had taken a look and confirmed that this work is necessary. It is understood that planning permission is not required to lift the canopy of the trees to "cow grazing height". Cllr Pask recommended that quotations for this work be obtained from Oliver Cornish and Chris King. JP
- (b) The Green
Trees along Parsons Walk: It was agreed that the email received by Cllr Price would be sent to Glynn French of SCC for advice/action. Clerk
Pre School Use of Green on 5 November: Members agreed to grant permission for the supervised parking of cars in connection with the Fireworks Display.

Conservation Kerbing on Green: Paul Gant of SCC is to arrange for this kerbing to be raised to deter unauthorised parking on the Green.

16/089 Highways and Footpaths

- Resurfacing/shared space

Cllr Price advised that Highways is to provide two buff coloured surfaces at either end of The Row to improve driver awareness. The new lines on the road should have been continuous rather than broken. The zig zag lines by Banhams have been extended and the layby has been repaired. Cllr Burr stated that he felt traffic speeds had reduced along The Row.

NP

- Cross Green: Cllr Pask had observed that a bus had been taking the bends too wide.

- Request for Extension of 30 mph Speed Limit

Cllr Price stated that he believes most of the requested extensions can be justified under current national and county policy of 30 mph within villages. policy and the opportunity it presents.

Cllr Price felt that achieving a reduction to 20 mph is less likely although SCC's Policy needs to be reviewed. It was agreed that the PC would go back to Co Cllr Kemp with more information. SCC states that, within villages, the speed limit should be 30 mph and that we should illustrate these and then provide further reasons for the others areas requested.

It was agreed that Cllrs Price and Chappell would review the PC's current application against SCC's policy, as provided by Cllr Kemp.

NP/NC

- Outstanding Repairs: Paul Gant of SCC had provided the following update:

1) Hedge at junction of The Row/Somerton Road – Following discussions with the residents and the PC, it was agreed that this work would be undertaken and Paul Gant advised when it has been completed.

JP

2) Road Markings – The Row: These have now been altered, we noticed that the "School Keep Clear" between the school and Somerton Road had not been changed; this is to be checked.

PG

3) The Green – potholes; these are to be checked out and repairs ordered if they meet the intervention level.

4) Roger's Lane – Confirmation please as to whether it (the branch) is still there.

5) Somerton Road drainage by Charity Farm – I had hoped to complete the work this Autumn but funding, which we had, has not been brought forward and we no longer have budgets available to us in the Area Office; SCC is now working with Asset Streams and this will be within the drainage section – I am pushing them to sort the funding so that I can order the works.

6) Shimpling Road – as above, I am looking to get funding to carry out this work along with drainage on Hartest Hill & kerbing adjacent to the bench.

7) Kerbing – The Green; Jo pointed out the low conservation kerbs that need raising to protect The Green – I have added this to a list of schemes for funding.

- Hedge outside BT Exchange, Lawshall Road: Cllr Pask advised that this hedge needs cutting back. BT is to be contacted in this regard.

Clerk

16/090 Correspondence: None

16/091 Matters of report only:

16/092 Matters for consideration at next meeting:

16/093 Date of next Meeting: Wednesday 14 December 2016 at 7 p.m. in the Institute

16/094 The meeting closed at 2100 hours

