

# Hartest Parish Council

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## Minutes of the Parish Council Meeting held in the Institute on Wednesday 2 March 2016 at 7pm.

Present: Cllrs Chris Browning (Chair), Neil Chappell, Will Luttmann-Johnson and Nick Price

In Attendance: Co Cllr Richard Kemp, Dist Cllr James Long, 1 Member of the Public and Parish Clerk

### ACTION

- 15/127 Apologies for absence: Cllr Jo Pask
- 15/128 Approval of Minutes: The minutes of the meeting held on 3 February were approved and signed.
- 15/129 Matters Arising: None
- 15/130 Declarations of Interest: None
- 15/131 Public Forum: Two possible alternative schemes for development of the land at Springfields, Bury Road were presented to the meeting; (i) a large detached dwelling, and (ii) three smaller detached properties (including one possible affordable house). Following discussion, Members advised that option (ii) would be preferable, as the emerging Neighbourhood Plan has identified a need for housing but very little available land on which to build. This option is likely to be contrary to local planning policy, however, the Neighbourhood Plan is hoping to address this point specifically, since this would be in line with the findings of the recent affordable housing survey undertaken by the Neighbourhood Plan team (although it was noted that the Plan has yet to be confirmed).
- 15/132 Police Report: No report had been received.
- 15/133 County Councillor's Report: Co Cllr Kemp's March report had been circulated, and is attached, in which mention is made of the 'Clean for the Queen' spring cleaning initiative, the campaign to introduce 500 apprentices into the workplace across Suffolk in 100 days has been given a boost by the Prime Minister. From 16 June, the new rural transport services are to be operated by GoStart. Ipswich Hospital is joining SCC to develop the hospital site for the future.
- 15/134 District Councillor's Report: Cllr Long reported that a Full Council meeting was held on 23 February when budgets were set. Cllr Long ran through the financial impact on local authority rents and also advised that BDC had made a large investment in solar panels for such dwellings.
- 15/135 Finance & Administration
- (a) Bank Balances as at 31 January 2016: Current: £2,751.97, Savings: 22,053.74, Total: £24,755.61.
  - (b) Receipts:  
29.2.16: £50 Bowie Memorial
  - (c) Payments  
Boxted & Hartest Institute: PC Meetings 2.12.15 and 13.1.16: £32.00  
Mr N Price: Adhesive for trial use on Fallen Headstones: £11.99

Clerk: Reimbursement of £50 return taxi fare for February meeting

Clerk: 29.2.16: Printing Inks: £83.97

OGS Cornish: Quarter to March 2016: £877.50

The above were approved for payment.

Clerk

Quotation: Mr Cornish had confirmed to Cllr Pask a quotation of £100 to "make good the burnt patch on the Green". Members felt that it was essential for the burnt soil to be removed and replaced with fresh top soil before seeding. This is to be checked out and a response provided to the next meeting.

JP

- (d) The Clerk reported the reluctant resignation of Phil Quaife as Councillor.

This leaves the PC with two vacancies. The Clerk was reminded of a letter of application received from a resident in Ballingdons; contact is to be re-established. The Clerk was also asked to contact Messrs Burr and Loxton (following the Chairman's original enquiry) as to whether they would consider re-joining the Parish Council.

Clerk

- (e) Standing Orders and Financial Regulations: An email from SALC had recently been circulated relating to the new required threshold for contracts in Standing Orders to be amended to £25k and the adoption of the new 2016 Financial Regulations. The Clerk will attend to these requirements in the near future.

Clerk

- (f) Expenditure & Income Schedules: These had been circulated. During discussion, Cllr Price advised of an error re the recording of Neighbourhood Plan income/expenditure; the schedules are to be corrected and re-circulated.

Clerk

15/136 Planning

- (a) Decision Received: Permission Granted:

B/15/01529/FUL/SAS: Hangar R/o Stowe Hill, Brockley Road

- (b) Withdrawn Applications: None

- (c) New Planning Applications: None

- (d) New planning applications received since the date of this notice: None

Clerk

- (e) Tree Preservation Order/Tree Conservation Area applications:

B/16/00130: Oakhill House, Somerton Road: To Reduce Oak Tree (T1) by 3-5m back to previous pruning points protected by Tree Preservation Order WS162: A report in respect of the proposed works had been received from our Tree Warden, Michael Feather. Members agreed that the PC's response should be along those Lines.

Clerk

B/16/00212 Brickhouse Farm, Blind Lane: Proposed tree works: Unfortunately Michael Feather's report re this proposal had not been received in time for the meeting. However Members were happy to accept Mr Feather's findings, when received, and the Clerk was asked respond to BDC accordingly.

Clerk

- (f) Appeals: None

Other Planning Matters

Planning Filing Cabinet: Nothing to report.

Neighbourhood Plan: Cllr Price advised that there would be a public workshop on Saturday 19 March at 10 a.m., lasting 2-2.5 hours and he would appreciate as many Councillors as possible attending. Objectives and options would be considered before proceeding to full draft. After that, there would be a referendum.

ALL

Village Shop: Cllr Price reported that he had made contact with Monks Eleigh community shop and had passed our business plan to them. They are expected to provide their figures to assist in the determination of a suitable rental cost. It was hoped to get the best possible rental deal, so that it is included in the lease.

Affordable Housing: Nothing to report.

S106 Money: Nothing to report.

Community Emergency Planning: Asked by BDC as to whether this is something we are considering in the near future, it was agreed that we would hope to re-visit this topic when the PC has more Councillors.

Mobile Telephone Petition: Cllr Price is to forward to our MP.

- 15/137 Green, Cemetery and Churchyard
- (a) Cemetery  
Headstones: Suitable adhesive had been purchased and a trial is to be carried out on two headstones initially. NP  
Quotations from stonemasons: Information awaited. JP
- (b) Cemetery Extension Layout:  
This matter is in hand. JP
- (c) The Green  
Ditch near Parsons' Walk: Cllr Kemp advised that this work is to be done as soon as weather permits. RK  
Queen's 90<sup>th</sup> Birthday – Possible Celebrations: Cllr Pask is to Provide an update at the next meeting. JP  
Bonfire Area: Refer Min 15/135 above.  
Avenue: See Min 15/138 below.
- 15/138 Highways and Footpaths  
Highways Issues: Paul Gant of SCC had responded to our enquiry re an update on outstanding matters as follows:  
Bury Road: Patching to be carried out later this year.  
Hartest Hill: 30 mph Signs-Survey to be carried out re possible extension of existing speed limit. Then submission to Speed Panel. If agreed, work (£'000s) would require to be funded from Co Cllr's budget. Mr Gant hoped to commence work re this in near future.  
Edge of road repairs: Still outstanding; will be necessary to close road. Hope to do late Spring/early Summer. (Other repairs will be carried out at same time including kerbing by Jack's Bench).  
Drainage Problems: Paul Gant to be reminded of this outstanding problem. Clerk  
B1066 Surfacing: Provisional funding has been provided for this surfacing; someone to investigate "shared space" idea and liaise with us.  
Cross Green: Manhole at entrance: Ongoing issue due to capacity of system. It is hoped to install a lockable lid. (Members felt that this would be ineffective due to pressure of water.) Clerk  
Workhouse Hill: Water seepage is from springs – not much can be done about this.  
Traffic Management: White Lines: Cllr Price reported that a meeting is to be held on Monday 7 March when the shared space initiative etc will be discussed. It was agreed to arrange a meeting with Paul Gant to discuss all outstanding highways matters following receipt of his above update.  
Village Road, School Parking and Pavement: To be discussed with Paul Gant. NP  
Pot Hole outside Charity Farm, Somerton Road: This repair has been done.
- 15/139 Correspondence: A donation request had been received from EACH and is to be circulated. Clerk
- 15/140 Matters of Report Only: Cllr Price is meeting Stephanie Osborn, new Locality Officer, tomorrow to discuss her recent email. NP
- 15/141 Matters for Consideration at the next meeting: Standing Orders and New Financial Regulations Clerk
- 15/142 Date of next Meeting: **Wednesday 13 April 2016 (instead of 6 April)**
- 15/143 The meeting closed at 2040 hours.

**Approved at the PC Meeting held on 13 April 2016**

