

# Hartest Parish Council

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## **DRAFT Minutes of the Parish Council Meeting held in the Institute on Wednesday 1 June 2016 at 7pm.**

Present: Cllrs Chris Browning (Chair), David Burr, Neil Chappell, Will Luttmann-Johnson, Jo Pask and Nick Price (part)

In Attendance: Co Cllr R Kemp, Dist Cllr James Long, 1 Member of the Public and Parish Clerk

16/018 Apologies for absence: None

16/019 Approval of Minutes of Meeting held on 4 May 2016: Dist Cllr Long requested an amendment to Min 16/011(f) Affordable Housing to read "Cllr Long suggested that this matter may need to be brought to the attention of the Scrutiny Committee." Cllr Browning amended the minute accordingly and was then authorised to approve and sign the minutes.

16/020 Matters Arising: None

16/021 Declarations of Interest: Cllr Burr re draft plans received re the proposed development on the Springfield site in Bury Road.

16/022 Public Forum: Nothing to report.

16/023 County Councillor's Report: Co Cllr Kemp's June report had been circulated, and is attached, in which mention is made of the reduction of Fire Service Officers posts (16 F/T and 21 on call). It is hoped these will be effected through natural wastage. The last scheduled SCC meeting had to be abandoned due to personal circumstances of the Leader.

District Councillor's Report: Cllr Long reported that BDC's Chief Executive (Charlie Adan) is leaving. Banhams Yard: Cllr Long advised that he will provide a form of words for these minutes following discussions at BDC re the commuted sum.

16/024 Finance & Administration

(a) Bank Balances as at 29 April 2016: Current: £8,750.64, Savings: 20,370.24, Total: £29,120.24

(b) Receipts: £1,500 Locality funding from Cllr Kemp re Parsons Walk drainage works

£50 re Interment of Ashes, Dorothy Albon

(c) Payments: The following were approved for payment:

CJ Interiors: Parsons Walk Drainage Works: £1,800.00 (£1.5k from Locality Funding from Cllr Kemp)

SALC: Subscription for 2016/17: £248.23

Clerk: APM Refreshments: £8.80

Clerk: Stationery/files: £11.25

Cllr J Pask: 1 no Black Ink Cartridge (£11.26) & 1 Ream Paper (£4.25): £15.51

(d) Approval of 2015/16 Accounts and Annual Return: Members approved these Accounts (which had also been circulated prior to the meeting). The Annual Return was considered and Sections 1 and 2 completed and

- signed ready for submission to the Internal Auditor
- (e) Babergh Alliance of Parish and Town Councils: Members couldn't see any benefit in joining this group.
  - (f) Consideration of School as a possible Community Asset: Cllr Burr, in his email dated 16 May, suggested the PC considers this possible action. He added that SCC cannot justify any expenditure at the school; e.g. use of the land behind the School as a playing field (said to be £45k). SCC's behaviour in this regard was considered bizarre. Cllr Burr felt that listing the site would do no harm, but would ensure that there is no threat; losing the school and its field would be terrible. Cllr Price said the action required in this regard is mainly form filling and notifications. The building doesn't have to be sold to the village, but advice would be received if a sale were to be sought and this gives a stay of time of six months. Cllr Burr advised that he would be happy to work with in this regard with Cllr Price's guidance. It was agreed to move forward with this plan and Cllrs Price and Burr are to draft a letter to the doctors' surgery advising that this matter had been discussed and to assess their reaction. Other potential assets were discussed and may be pursued at a later date.

16/025 Planning

- (a) Decision Received: Permissions Granted:
  - B/16/00405: Stowe Hill, Brockley Road: Internal alterations and removal of external rear staircase
  - 10The Row: Erection of 2 no Detached Outbuildings (Retention of)
  - B/16/00497: Curates House, The Green: To prune 1 no Beech tree (T1) protected by TPO BT 216/T1 from the garage roof and house by 10' and BT wire by 3'.
- (b) Withdrawn Applications: None
- (c) New Planning Applications: None
- (d) New planning applications received since the date of this notice:
- (e) Tree Preservation Order/Tree Conservation Area applications:
- (f) Appeals: None

Other Planning Matters

Draft Plans – Springfields, Bury Road: These had been provided to the PC for its information/opinion. Cllr Price advised that it is important from the Neighbourhood Plan perspective to consider possible sites for new housing. BDC's current policy is to allow only replacement dwellings outside the built up area boundary. Such new sites would ideally be small and appropriate to the village. Some affordable housing is important. It was felt that a development of 3-4 houses (rather than 6 as indicated) would be preferable. Affordable housing is to be welcomed. Cllr Price advised that the NP has yet to be finalised and that it might be better for Mr Murphy to wait until the Plan is approved.

Cllr Chappell is to thank Mr Murphy for sight of the plans and advise him that, were this proposal to be presented formally, it was felt that it might be considered an overdevelopment of the site. Members were pleased with the affordable housing element, but felt that, with a smaller number of houses, the development would gain more favour.

Neighbourhood Plan: Cllr Price reported that a meeting is to be held next week when information re surveys is to be presented and Ian Poole is to advise re structure of policies.

Village Shop: Cllr Price advised that the BT site isn't suitable. He added that several residents had suggested situating the shop on the Green (e.g. log cabin style). The butcher's shop was suggested as a possibility; Cllr Price is to contact Michael Clarke.

Affordable Housing: Cllr Long advised that Planning is to pursue the commuted sum.

NP

JL

S106 Money: It was suggested contacting the Parish Clerks of Whepstead and Brockley re the implications of the PC running a small play area. (It was noted that both the aforementioned play areas have fences enclosing the play equipment.)  
Revised CIL Regulation 123 Lists (May 2016) and Draft Developer Contributions Guidance Note (emailed 20.5.16): Cllr Chappell provided a precis of these documents (details attached).

16/026 Green, Cemetery and Churchyard

(a) Cemetery

Extension Layout

Cllr Pask reported that she had received a complaint about Mrs Truin's grave. Apparently the funeral directors had laid some turf, which someone has kicked over. Cllr Pask is to take a look to determine whether the damage was done by, e.g. a deer or similar.

(b) The Green

Ditch near Parsons' Walk: A quotation is awaited from Jeff Morgan for the additional work he recommends to this area.  
Water Pump: Cllr Pask reported that this is to be installed next Tuesday or Wednesday.

16/027 Highways and Footpaths

Resurfacing/Shared Space: ZigZag road markings: Cllrs Chapple and Pask had inspected these before the meeting. It appears that the contractors have failed to complete the full extent required. Cllr Chapple is to provide Cllr Price with photographs taken.

30 mph Limit Extension: Co Cllr Kemp is to be asked to support the PC in getting this change approved.

Outstanding Repairs: Repairs to Shimpling Road (near Elizels Cottage) are still awaited; the emergency orange netting has virtually fallen into the ditch and vegetation is now growing over/through it.

Flooding by Charity Farm: This is still in evidence and is thought to be from the nearby pond.

16/028 Correspondence: None

16/029 Matters of Report Only:

16/030 Matters for Consideration at the next meeting:

PC Insurance Renewal and  
Updated Standing Orders and New 2016 Financial Regulations

16/031 Date of next Meeting: Wednesday 13 July 2016 at 7 p.m. in the Institute

The meeting closed at 2045 hours.

