

Hartest Parish Council

Minutes of the Meeting of the Parish Council held at The Institute on Wednesday 2 November 2011 at 7pm.

Present: Cllrs Jo Pask (Chairwoman), David Burr, Howard Hirst, David Turner, Scilla Turner and Anna Warren-Thomas
In Attendance: Dist Cllr J Long and Mrs P M Lamb (Parish Clerk)

ACTION

- 11/099 Cllr Pask welcomed Mrs Anna Warren-Thomas to the Parish Council as a new co-opted Member. Mrs Warren-Thomas signed the Declaration of Acceptance of Office.
- 11/100 Apologies for absence: Cllr C Browning, Co Cllr R Kemp, and PCSO H Partington
- 11/101 Approval of Minutes: The minutes of the meeting of the 5 October 2011 were approved and signed.
- 11/102 Matters Arising: None
- 11/103 Declarations of interest: None
- 11/104 Public Forum: Cllr Long advised that the basal growth from the Lime tree outside Sturgeons Hall is restricting visibility in respect of Somerton Road and the B1066. It was reported that SCC had done some work in this connection, but had been asked to complete the work. It was further reported that the Lawshall Road, between Cooks Farm and Cooks Farm Cottage, is breaking down on the RHS. This will be reported to SCC. Clerk
- 11/105 Police report for the period 5 October to 1 November 2011 had been circulated; no particular matters to note.
- 11/106 County Councillor's Report:
New Chief Executive: SCC has recently appointed Ms Deborah Cadman as the new Chief Executive. Deborah's pay will be £155,000 with no bonuses or annual pay increments. A start date is still to be arranged; in the meantime Lucy Robinson will continue her work as interim CEO. Deborah Cadman has held CEO posts with the East of England Development Agency and St Edmundsbury Borough Council.
For more information:
<http://www.suffolk.gov.uk/News/SuffolkCountyCouncilAppointsNewChiefExecutive.htm>
Cabinet & Scrutiny Meetings: Included on these agendas:
- Creation of a new heritage organisation – to consider creation with the MEAL, a new organisation to run archaeology and archive services and to agree to prepare a business case to deliver it.
 - Library Services for the Future – To consider the preferred structural model for Library services following best value evaluation and on changes to mobile library services following consultation.
 - Procurement of Highways Services – To consider the form of the arrangements for the highways service and to consider approval of the formal procurement process.
 - Developing an investment fund to achieve social outcomes in Suffolk – To consider proposals to set up a Suffolk investment fund in collaboration with The Suffolk Foundation.

This meeting will take place at Endeavour House at 11am. Members of the public are welcome, and also have the opportunity to ask questions to the relevant portfolio holder providing they have submitted the question in advance. If you are interested in submitting a question - <http://www.suffolk.gov.uk/CouncilAndDemocracy/DecisionMaking/PublicQuestionTimeatMeetingsoftheCountyCouncilandCabinet.htm>

Prior to the cabinet meeting, there will be a Scrutiny Committee meeting considering the budget for 2012/13. Members of the public are welcome to attend - 2 November at Endeavour House. Papers for both meetings will appear on the County Councils Committee database website: <http://committeeminutes.suffolkcc.gov.uk/>

Current Consultations: Three current; two about transport and improvements around Ipswich, and one regarding changing the pattern of admissions into the reception year in schools. List of consultations and how to respond: <http://www.suffolk.gov.uk/CouncilAndDemocracy/Consultations/Listing.htm>

Police introduce 101 Telephone Number

This new 101 number has been launched for non-urgent queries (replacing the standard switchboard number of 01473 613500).

This number will soon be available across the country for non-urgent queries such as;

- Stolen vehicles
- Damage to property
- Suspected drug use/dealing
- Provision of information about crime in the area
- To speak to a local police officer.

Available 24 hours a day, 7 days a week, calls cost 15p from both landline and mobile networks, regardless of when the call is made, or the duration. People who are deaf, hard of hearing or speech impaired can use textphone 18001 101.

This 101 service is NOT for emergencies. The emergency number 999 remains and this should be used for immediate police assistance, e.g.:

- life is in danger
- a serious offence is in progress
- a suspect is at a scene
- an alleged offender is identified at any location
- there is imminent likelihood of violence/damage to a person's property
- there is a serious road traffic collision

11/107 District Councillor's Report: Cllr Long mentioned the Review of the Local Council Boundaries, which is currently taking place; this is likely to see Newmarket and Ely being linked with Cambridge rather than Suffolk, although representation is being made to prevent this. Eleven Parish Councils are amongst the respondents, to date, to BDC's Budget Challenge. There is still time for PCs and individuals to respond. Cllr Long advised that BDC is reducing its number of senior officers.

11/108 Finance & Administration:

- (a) Spreadsheet to end October 2011 was circulated.
- (b) Payments: The following payment was approved:
SALC: Payroll service for 6 months: £14.00
- (c) Budget/Precept 2012/13: To be considered at the next meeting.
- (d) Grants: Applications will be considered in January.
- (e) Website: Cllr Pask is to investigate possibility of recording 'hits'.
- (f) Co-Option: Mrs Anna Warren-Thomas was formally welcomed as a new Member.
- (g) Community Shop: From recent communications, it is anticipated that the £800 grant made by the PC in this connection will be

Clerk

JP

- refunded following a final meeting of the Shop Committee in January.
- (h) Mobile Libraries Consultation: A response to the PC's comments regarding the management of this consultation was read out, along with a later letter from SCC, from which it is hoped services will continue as currently.
 - (i) Thatched Properties: No residents had requested removal of their property from this information to be submitted to the Fire Service following notification in 'Contact'. Clerk
 - (j) Use of Green for Car Parking 5.11.11: A request had been received from the Pre-School for the above. Members approved this with the added proviso that vehicles are well controlled by stewards. Clerk
 - (k) Training: Cemetery Management Course – SALC – 15.11.11: Three places have been reserved at a total cost of £240, which uses almost the full training budget, with new councillor training still to be done. It was agreed such training costs could come from other budget heads. Clerk

11/109 Planning:

- (a) Decisions received: Permissions granted:
 - Mile End Lodge, Somerton Road: First floor and two single storey rear extensions.
 - Appleby Cottage, The Green: Single storey rear extension
 - Oakhill House, Somerton Road: Reduction of Willow by 30% and cutting back of overhanging branches
- (b) Withdrawn applications: None
- (c) New applications:
 - B/11/01155/FHA and B/11/01158/LBC: Appleby Cottage, The Green: Erection of single storey rear extension; replace rear external door and re-roof front porch. Members approved this application. Clerk
 - B/11/01169: 5 Green View: Extension and alterations to roof to create a two storey front gable and erection of rear conservatory (following demolition of existing conservatory). Following discussion, it was agreed to hold a site meeting on 7 November before submitting comments to BDC by 9.11.11. All/Clerk
 - B/11/01285/FHA: The Cottage, The Green, Hartest: Erection of outbuilding to be used as a granny annexe. Members supported this application, with the comment that clay pantiles would be preferred. Clerk
- (d) Tree Preservation Order/Tree Conservation Area Applications
 - B/11/01221/TCA: Hartest Primary School, The Row: Pollarding of 1 no Willow. This proposal was approved. Clerk
 - B/11/01338/TCA: The Hatch, Pilgrims Lane: Fell 1 no Ash, Reduce 1 no Oak by 30% and reduce crown of 1 no Horse Chestnut by 30%. A response is awaited from the Tree Warden; Members agreed to reply, as guided by him, before 16 November. DB/Clerk
 - B/11/01329/TCA: Oakhill House, Somerton Road, Hartest. Fell 1 no Willow Tree & 1 no. Poplar tree (Willow recently reduced as per earlier application) A response is awaited from the Tree Warden; Members agreed to reply, as guided by him, before 9 November.
- (e) Appeals: APP/D3505/A/11/2162608/NWF: Neat House land East of Old Bakery, The Green: It was agreed that Cllr Burr would write to the Planning Inspectorate by 29 November reiterating the PC's comments, plus additional re employment. Cllr Long also agreed to make further representation. DB/Clerk
JL

- (f) Other Planning Matters:
 BDC Core Strategy: Cllr D Turner is to report to Members following his workshop attendance on 3.11.11. The workshop Cllr Burr had planned to attend has been cancelled.
 s106 monies had been confirmed as £15,436.74 and information as to possible uses had been sent to all Members. DB/Clerk
 J Long
 BDC Capital Grants: These grants would appear to overlap with s106 from information recently received. It was agreed details re these grants would be placed in 'Contact' in the new year.
 Some discussion followed as to the possible availability of land for purchase for a play area. Clerk
- 11/110 Green, Cemetery and Churchyard
 (a) War Memorial: Two quotations had been received, a third is to be sought and the matter referred to the next meeting. Clerk
 (b) Cemetery Works - Cemetery Notice etc: Examples had been circulated, and a response is awaited from the supplier. Further examples are to be sought. Clerk
 Cemetery - Adjoining Land: Cllr Burr is still awaiting information. DB
 (c) Undergrounding of Cables: Following the recent site meeting with UKPN, a wayleave document had been received. Members agreed that, since this did not reflect the recent discussions, UKPN would be asked to provide proposals as previously discussed. Clerk
 (d) Fouling of Green: Cllr Hirst reported that, following BDC's intervention, the faeces are now being cleared up. The situation will be monitored. Appropriate notices are to be posted in the vicinity, and a notice placed in 'Contact' in January. HH/Clerk
 (e) Trees: A possible rolling programme of works will be considered at the next meeting. JP
- 11/111 Highways and Footpaths
 (a) Traffic Management: Discussions are to be held with SCC Highways on Thursday 10 November meeting at 2.30 p.m. in the Institute car park. Subjects to be covered: Appropriate speed surveys, extension of 30 mph zones and Speed Indicator Devices. All
 (b) Parking outside School: It was agreed the Police would be asked to again monitor the parking here and ascertain whether the parking restrictions could be extended. The School will also be asked to remind parents to park their vehicles safely. Clerk
 (c) Road Salt/Grit: Confirmation had been received of the proposed siting of grit heaps.
- 11/112 Correspondence: Nothing to note.
 11/113 Matters of report: Nothing
 11/114 Matters for consideration at the next meeting: None
 11/115 Date of next meeting: Wednesday 30 November at 7 p.m. in the School
 The meeting closed at 9.20 p.m.

Approved at the Parish Council Meeting held on 30 November 2011