

Hartest Parish Council

Minutes of the Parish Council Meeting held in the Institute on Wednesday 1 April 2015 at 7pm.

Present: Cllrs Chris Browning (Chair), Neil Chappell, David Loxton, Jo Pask and David Turner

In Attendance: Co Cllr R Kemp and Parish Clerk

ACTION

14/138 Apologies for absence: Graham Manning, Nick Price, James Long

In the light of the decision by Cllrs Loxton and Turner not to stand for re-election, Cllr Browning extended sincere thanks to both Members for all their time and efforts expended in the interests of the Parish during the last four years, and Cllr Loxton for his previous term of office.

14/139 Approval of Minutes: The minutes of the meeting held on 4 March had omitted a minute relating to the possibility of setting up a Community Speed Watch Group (perhaps shared with Lawshall). The minutes will be amended accordingly and signed at the next meeting on 13 May.

14/140 Matters Arising: None

14/141 Declarations of Interest: None

14/142 Public Forum: No members of the public present.

14/143 Police Report: No Officer present and no report available.

14/144 County Councillor's Report: Cllr Kemp outlined his report, which is to be sent and circulated. SCC leader, Mark Bee, is resigning from his post on 21 May. In 2013/14, there were 494 reported incidents of racism in Suffolk schools. Police are urging motorists to consider motorcyclists and cyclists. Link Travel, a company providing transport for individuals with special requirements, has ceased trading. Cllr Kemp's full report is attached.

14/145 District Councillor's Report: In Cllr Long's absence, no report was available.

14/146 Finance & Administration

Bank Balances as at 27.2.15: Current: £2,068.01 Savings: £20,869.74

(a) Receipts: £89.42: VAT refund (for part 2015)

(b) Payments:

Payment of the following urgent cheques, issued on 15.3.15, were approved:

Indigo Design & Print: Neighbourhood Plan Flyers: Replacement cheque (original lost in post): £72.00

Babergh District Council: Litter & Dog Bin Emptying: 1.1-31.12.14

Cllr N Price: Safety fencing for ditch on Green: £24.90

The following invoices were approved for payment:

SALC: Subscription 2015/16: £239.00

Clerk: 2 files and shorthand notepads: £7.37

The final expenditure/income spreadsheet for 2014/15 had been issued.

(c) Finalisation of 2015/16 Budgets: It was agreed to continue with the same budget heads/sums as 2014/15 with any excess expenditure coming from reserves.

(d) Transparency Code for Smaller Authorities: Councillors'

Clerk

Clerk

responsibilities: These have to be prepared by 1 July; a sample copy of same from SALC's website is to be obtained and circulated. Cllr Turner advised that he would be happy to continue with his Cemetery related work after standing down. He confirmed that he had advised to Mr Cornish that the PC would expend the additional £1k as per his quote re seeding etc. Possible funding sources were briefly discussed. Cllr Browning thanked Cllr Turner for his kind offer.

Clerk

- (e) Adoption of new PC Risk Assessment: This form had been circulated to all Members in March and its formal adoption was confirmed.
- (f) Grant Request: SCC had confirmed payment of £490 from Co Cllr Kemp's Locality budget; the cheque is to be made available in early April.

14/147

Planning

- (a) Decisions Received: Permissions granted:
 - B/15/00169/TCA: Ty Pegs, The Row: Fell 1 No. Cedar tree & replace with 3 Himalayan White Barked Birch trees
 - B/15/00025/LBC/SS & B/15/00026/FUL/SS: Fosters, Hartest Hill: Conversion of office to dwelling
 - B/15/00090/FUL/SS: Windrush, Somerton Road: Erection of 1 no detached replacement dwelling (following demolition of existing dwelling). Amended Scheme to that approved under PP B/13/01532/FUL
 - B/14/01603/TCA: Felling: Multi-stemmed Lime - The Green (opposite Rendells)
 - (b) Withdrawn Applications: None
 - (c) New Planning Applications:
 - B/15/00179/FUL – Chadacre Hall, Chadacre, Shimpling: Erection of estate lodge for recreational use (retention of)Members agreed to support this application.
 - (d) New planning applications received since the date of this notice: None
 - (e) Tree Preservation Order/Tree Conservation Area applications:
 - B/15/00323/TCA – Oak Barn, Lawshall Road: Felling (1 x Birch), Pruning (1 x Field Maple) and Reducing (1 x Oak)This application had been sent to our Tree Warden, Michael Feather, for comment. His response is awaited. Members agreed to support his recommendation in this regard.
 - (f) Appeals: None
- Other Planning Matters
- Storage of Filing Cabinets: Cllr Pask advised that one cabinet has been sited in the Church to the rear of the altar on the LHS. Further permission is to be sought for the siting of the remaining second cabinet.
- Neighbourhood Plan: Cllr Price had submitted and emailed report advising that a meeting had been held with BDC Officers. It is hoped to access professional planning advice to help create a clear strategy and detailed policy.
- Community Right to Bid: Nothing to report.
- Village Shop: Cllr Chappell advised that, on 14 April, BDC's Conservation Officer is to view The Crown outbuilding for use as a proposed shop, along with a possible extension. Members agreed that, whilst the NP is being drawn up, its focus should remain on the shop being based in The Crown outbuilding.
- Affordable House – Banhams Yard: Nothing to report. However, 'Social Housing' will remain as an item on the PC Meeting agendas.
- Section 106 Money: The money remaining for use is approx. £10.5k (following the Institute's use of £4.8k for resurfacing of the Institute drive). The Clerk is awaiting a response from BDC as to the date by which this sum must be spent.

Clerk

JP

NP

Clerk

14/148

Green, Cemetery and Churchyard

(a) Cemetery

Extension Layout

Cllr Turner advised that there was nothing to report, but suggested that, perhaps, a 'Friends of Hartest Cemetery' group (working party) might be created.

(b) The Green

Ditch/Drainage

Cllr Price had very kindly temporarily fenced off the ditch by Parsons Walk, which Co Cllr Kemp hopes to address as soon as possible after the elections.

Trees

The felling of the Lime on the Green (opposite Rendells) is awaited.

Telephone Kiosk:

A request for this to be re-painted had been received. Although it was believed that this had been done only two years ago, arrangements are to be made for this.

RK

Clerk

14/149

Highways and Footpaths

Traffic Management

Cllr Price had advised that he has invited the members of the Neighbourhood Plan Working Party and Mr David Burr to form a Highways Working Party.

SCC had been contacted as per items agreed at last month's PC Meeting. (It was noted that the village sign in the Row had already been moved.)

Footpaths/Highways

Potholes: The very deep holes along the Bury Road (between Mayfair and Swan Farm Bungalow) are to be reported for repair.

Clerk

14/150

Correspondence: None

14/151

Matters of Report Only: None

14/152

Matters for Consideration at the next meeting: None

14/153

The meeting closed at 8.50 p.m.

Date of next Meetings (in the Institute):

Wednesday 29 April: Annual Parish Meeting: 7.30 p.m.

Wednesday 13 May: Annual (& Ordinary Parish Council) Meeting: 7 p.m.

Approved at the Parish Council Meeting on 13 May 2015